

**Legislative Oversight Committee**

South Carolina House of Representatives

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# 2016 Annual Restructuring Report Guidelines

**PLEASE NOTE:**

**The information included in the agency's report will appear online for all legislators and the public to view.**

Agency Name:

Date Report Submitted:

Agency Head

First Name

Last Name:

Email Address:

Phone Number:

**S.C. Law Enforcement Division (SLED)**

**January 12, 2016**

Mark

Keel

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803-896-7001

# General Instructions

SUBMISSIONS	
What to submit?	Please submit this document in electronically only in both the original format (Excel) as well as in a PDF document. Save the document as "2016 - Agency ARR ( <i>insert date agency submits report</i> )."
When to submit?	The deadline for submission is by the first day of session, January 12, 2016.
Where to submit?	Email all electronic copies to <a href="mailto:HCommLegOv@schouse.gov">HCommLegOv@schouse.gov</a> .

NOTE: If the agency enters its Name and the Date of Submission in the "Cover Page" tab, it should automatically populate at the top of each tab in this report.

WHERE INFORMATION WILL APPEAR	
Where will submissions appear?	The information included in the agency's report will appear online for all legislators and the public to view. On the South Carolina Statehouse Website it will appear on the Publications page as well as on the individual agency page, which can be accessed from the House Legislative Oversight Page.

QUESTIONS	
Who to contact?	House Legislative Oversight at 803-212-6810.

OTHER INFORMATION	
<i>House Legislative Oversight</i>	
Mailing	Post Office Box 11867
Phone	803-212-6810
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Email	<a href="mailto:HCommLegOv@schouse.gov">HCommLegOv@schouse.gov</a>
Web	The agency may visit the South Carolina General Assembly Home Page ( <a href="http://www.scstatehouse.gov">http://www.scstatehouse.gov</a> ) and click on "Citizens' Interest" then click on "House Legislative Oversight Committee Postings and Reports."

# Legal Standards

This is the first chart in the report because the legal standards which apply to the agency should serve as the basis for the agency's mission, vision and strategic plan.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16

*Instructions*: List all state and federal statutes, regulations and provisos that apply to the agency (“Laws”) and a summary of the statutory requirement and/or authority granted in the particular Law listed. If the agency grouped Laws together last year, they can continue to do so this year. However, please be aware that when the agency goes under study, the House Legislative Oversight Committee will ask it to list each Law individually. The Committee makes this request so the agency can then analyze each of the Laws to determine which current Laws may need to be modified or eliminated, as well as any new Laws possibly needed, to allow the agency to be more effective and efficient or to ensure the Law matches current practices and systems. Included below is an example, with a partial list of Laws which apply to the Department of Juvenile Justice. Please delete the example information before submitting this chart in final form. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Item #	Statute, Regulation, or Proviso Number	State or Federal	Summary of Statutory Requirement and/or Authority Granted	Is the law a Statute, Proviso or Regulation?
1	23-3-10	State	Establishes the South Carolina Law Enforcement Division, sets the parameters for appointment of the Chief, and authorizes the commissioning of the agents and officers of the division.	Statute

# Legal Standards

2	23-3-15(A)	State	Sets forth the general authority of SLED. The South Carolina Law Enforcement Division has specific and exclusive jurisdiction and authority statewide, on behalf of the State, for the investigation of organized criminal activities or combined state-federal interstate criminal activities, all general criminal investigations, arson investigation and emergency event management pertaining to explosive devices.(2) the maintenance and operation of a statewide comprehensive forensic sciences laboratory; (3) covert investigation of illegal activities pertaining to and the interdiction of narcotics and other illicit substances; (4) operation and maintenance of a central, statewide criminal justice data base and data communication system; (5) establishment and operation of highly specialized, tactical response law enforcement units within the division; (6) operation and regulation of state polygraph examination services; (7) law enforcement, regulation enforcement, and inspections under Title 61; (8) the coordination of counter terrorism efforts, including prevention against, preparation for, response to, and crisis management of acts of terrorism, in or affecting this State; coordination of federal grants associated with homeland security; creation of councils appropriate to its mission; and service as the Governor's representative to the United States Department of Homeland Security; and (9) other activities not inconsistent with the mission of the division or otherwise proscribed by law.	Statute
3	23-3-15(C)	State	Sets forth SLED's responsibility for the enforcement of all criminal laws, misdemeanors, and felonies, and civil laws, the violation of which may result in a fine or other penalty being assessed against the violator, which laws were enforced by law enforcement personnel employed by and under the jurisdiction of the Alcoholic Beverage Control Commission. These civil and criminal laws also include regulations and ordinances pertinent thereto. The duties, functions, and powers of these law enforcement personnel are devolved upon the South Carolina Law Enforcement Division and the law enforcement personnel of this agency on the effective date of this section shall perform their duties and functions under the auspices of the division and shall become a part of the South Carolina Law Enforcement Division in the manner provided by law.	Statute
4	23-3-20	State	Sets forth the bond and oath requirement of the Chief and SLED agents.	Statute
5	23-3-30	State	Sets forth the requirement that all security personnel employed by the State, other than at correctional institutions are under the direct supervision of SLED.	Statute
6	23-3-40	State	All sheriff's and police departments in South Carolina shall make available to the Criminal Justice Records Division of the State Law Enforcement Division for the purpose of recordation and classification all fingerprints taken in criminal investigations resulting in convictions. The State Law Enforcement Division shall pay for the costs of such program and prepare the necessary regulations and instructions for the implementation of this section.	Statute

# Legal Standards

7	23-3-45	State	The South Carolina Law Enforcement Division is authorized to accept fingerprints of applicants for admission to the South Carolina Bar and, to the extent provided for by federal law, to exchange state, multistate, and federal criminal history records with the South Carolina Board of Law Examiners for licensing purposes.	Statute
8	23-3-47	State	Authorizes and requires SLED to perform a state and national background check on certain persons in connection with the South Carolina Commission on National and Community Service.	Statute
9	23-3-50	State	Requires SLED to remit the revenues collected from certain fees and licenses to the State Treasurer.	Statute
10	23-3-55	State	Authorizes SLED to retain, carry forward, and expend all revenue generated from the sale of vehicles, equipment and insurance claims during the prior fiscal year.	Statute
11	23-3-65	State	The South Carolina Law Enforcement Division shall administer the South Carolina Law Enforcement Assistance Program (SC LEAP). The purpose of this program includes, but is not limited to, responding to and providing counseling services to all requesting law enforcement agencies and departments in the State which have experienced deaths or other tragedies involving law enforcement officers or other employees, and providing any other critical incident support services for all South Carolina law enforcement agencies and departments upon their request.	Statute
12	23-3-70	State	Authorizes SLED to review each local and state emergency, fire, and law enforcement agency's plan for the use of plain language communication during periods of declared emergencies.	Statute
13	23-3-75	State	Authorizes the use of administrative subpoenas in certain circumstances and sets the requirements and processes for such.	Statute
14	23-3-110	State	Establishes a statewide criminal information and communication system department within SLED.	Statute
15	23-3-115	State	Authorizes and requires SLED to charge and collect fees for criminal records searches, and sets forth the distribution parameters for such funds.	Statute
16	23-3-120	State	Requires all law enforcement agencies and court officials to report all criminal data and related information to SLED's Central Record Repository. Also requires the submission of fingerprints to SLED.	Statute
17	23-3-130	State	Authorizes SLED to determine the information and methodology for compliance with 23-3-120 and to promulgate rules and regulations to carry out such.	Statute
18	23-3-150	State	Authorizes SLED to accept, on behalf of the State, and use in the establishment, expansion and improvement of the system, funds in the nature of grants or appropriations from the State, the United States, or any agency thereof, and may contract with any public agency for use of the system in the furtherance of effective law enforcement.	Statute
19	23-3-160	State	Requires law enforcement agencies to investigate accidents involving the injury or death of a person under the age of 21 where there is cause to believe that a beverage containing alcohol was consumed prior to the accident to determine the circumstances under which the beverage was obtained and requires SLED to assist in whatever capacity is necessary to fully complete the inquiry.	Statute

# Legal Standards

20	23-3-170	State	Requires law enforcement agencies to investigate accidents involving injury or death where there is cause to believe that an illegal drug or controlled substance was used prior to the accident to determine the circumstances under which the illegal drug or controlled substance was obtained and requires SLED to assist in whatever capacity is necessary to fully complete the inquiry.	Statute
21	23-3-175	State	Authorizes the State Law Enforcement Division Vehicle Theft Unit to inspect a junkyard, scrap metal processing facility, salvage yard, repair shop, licensed business buying, selling, displaying, or trading new or used motor vehicles or parts of motor vehicles, parking lots, and public garages, or a person dealing with salvaged motor vehicles or parts of them, and sets some parameters for the inspection.	Statute
22	23-3-220	State	Establishes that the Missing Person Information Center (MPIC), created in 23-3-200, is under the direction of the Chief of SLED and may be organized and structured in a manner to ensure the objectives of the MPIC are achieved. Also authorizes the Chief to employ those personnel as the General Assembly may authorize and fund.	Statute
23	23-3-410	State	Establishes that the South Carolina Sex Offender Registry is under the direction of the Chief of SLED, provides that the Registry must contain information that the Chief considers necessary to assist law enforcement, and requires SLED to develop and operate the registry.	Statute
24	23-3-420	State	Requires SLED to promulgate regulations to implement South Carolina's Sex Offender Registry.	Statute
25	23-3-430	State	Sets forth the circumstances under which individuals must register on South Carolina's Sex Offender Registry, sets forth the circumstances under which an individual may be removed from the Register and requires SLED to remove individuals under certain circumstances.	Statute
26	23-3-440	State	Requires SLED to notify the sheriff of a county where certain offenders intend to live and requires certain agencies to provide the initial registry information to SLED.	Statute
27	23-3-450	State	Requires the sheriff of each county to provide information regarding offenders residing in that county to SLED.	Statute
28	23-3-460	State	Requires the sheriff of each county to provide all changes in information regarding offenders residing in that county to SLED.	Statute
29	23-3-490	State	Establishes for public uninspection of the South Carolina Sex Offenders Registry and requires SLED to make certain information available upon request.	Statute
30	23-3-530	State	Requires that SLED develop and maintain a protocol manual to be used in the administration of the sex offender registry and sets certain mandatory information for this protocol manual.	Statute
31	23-3-610	State	Establishes a State DNA Database in SLED and mandates that SLED develop DNA profiles on samples for law enforcement purposes and for humanitarian and nonlaw enforcement purposes in certain circumstances.	Statute
32	23-3-620	State	Sets forth the criteria for when and how DNA samples are required to be collected and requires that all such samples be submitted to SLED as directed by SLED.	Statute

# Legal Standards

33	23-3-625	State	Allows family members of missing persons to submit DNA samples to SLED and requires SLED to conduct DNA identification, typing, and testing on such samples in certain circumstances and authorizes SLED to conduct the same testing in other circumstances. Authorizes and requires SLED to submit DNA samples to the Combined DNA Indexing System (CODIS).	Statute
34	23-3-635	State	Requires SLED to conduct identification, typing, and testing of unidentified persons upon notification and requires the results of such testing be entered into CODIS.	Statute
35	23-3-640	State	Establishes that SLED must set forth regulations regarding the specifications and procedures for submissions of DNA samples and sets forth the circumstances under which the submitted samples may be used. Also requires SLED to securely store samples.	Statute
36	23-3-650	State	Mandates that DNA records and results of a DNA profile provided in accordance with this section are confidential and sets forth the exceptions under which SLED must make these samples available.	Statute
37	23-3-660	State	Establishes a system for the expungement of certain DNA profiles and sets forth the requirements for expungement.	Statute
38	23-3-670	State	Sets the costs of collection supplies and the circumstances under which these costs are paid.	Statute
39	23-3-680	State	Requires SLED to promulgate regulations to carry out the provisions of the State DNA database.	Statute
40	23-3-690	State	Requires SLED to promulgate regulations for sample testing and analysis and for sample collection, identification, handling, transporting, and shipment which must be complied with by the agency having jurisdiction over the offender.	Statute
41	23-3-700	State	Sets the timeline for the implementation of the State DNA database provisions.	Statute
42	23-3-810	State	Establishes the Vulnerable Adult Investigations Unit with SLED; mandates the circumstances of when this Unit must be notified of reports of alleged abuse, neglect, or exploitation of vulnerable adults in certain state-operated or contracted facilities; provides for the investigation or referral of such reports; and authorizes SLED to develop policies, procedures, and memorandum of agreement with other agencies in fulfilling the requirements of this article.	Statute
43	23-3-1010	State	Approves and ratifies the National Child Prevention Act of 1993 and implements the National Crime Prevention and Privacy Compact, 42 U.S.C. Section 14616. Establishes SLED as the repository for criminal history records for the purposes of the compact and requires SLED to do all things necessary and incidental to carry out the compact.	Statute
44	23-3-1100	State	Requires SLED to promulgate regulations for implementation of a process whereby the lawfulness of a prisoner's presence in the United States can be determined and sets forth a process for handling such individuals who are not lawfully in the United States.	Statute

# Legal Standards

45	23-3-1200	State	Establishes that SLED is the statewide, central repository for log information submitted pursuant to South Carolina law in order to monitor the sales and purchases of nonprescription drugs containing ephedrine, pseudoephedrine, or phenylpropanolamine. Requires SLED to maintain the information and sets forth the requirements of the data collection system, fees, and confidentiality of this information. Requires SLED to promulgate regulations necessary to comply with this law.	Statute
46	23-3-1400	State	Establishes the "Blue Alert Program" within SLED and sets forth the guidelines and procedures for the administration of such.	Statute
47	1-3-240	State	Sets forth the criteria under which the Governor can remove the Chief of SLED from office.	Statute
48	1-7-920	State	Establishes that the Chief of SLED is a member of the Commission on Prosecution Coordination.	Statute
49	1-30-120	State	States that, effective July 1, 1993, the Alcoholic Beverage Control Commission enforcement division, including all of the allied, advisory, affiliated, or related entities as well as the employees, funds, property and all contractual rights and obligations associated with any such agency, except for those subdivisions specifically included under another department, were transferred to and incorporated in and administered as part of SLED.	Statute
50	13-7-610	State	Authorizes SLED to provide a confidential criminal history record of any employee or applicant seeking to work for the security organization of any corporation or legal entity doing business in this State engaged in the business or transporting, fabricating, storing or using in any manner nuclear materials upon receipt of a written release from the employee or applicant.	Statute
51	13-7-620	State	Requires SLED to charge a reasonable fee to defray the administrative costs of providing criminal history record information in accordance with Section 13-7-610 and such other additional fees that are necessary to discharged its duties under Section 13-7-610.	Statute
52	14-1-212	State	Requires that 15 percent of the \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed in the general sessions court or in magistrates or municipal court for misdemeanor traffic offenses or for nontraffic violations be sent to SLED for general purpose uses.	Statute
53	14-1-208	State	Requires that the State Treasurer deposit 1.31 percent of the balance of certain municipal assessments associated with municipal court convictions to SLED for the programs established pursuant to Section 56-5-2953(E).	Statute
54	14-7-1630	State	Authorizes the Chief of SLED and the Attorney General for the State of South Carolina to petition the court for the empanelment of a state grand jury. Sets forth the requirements of this petition and the types of charges or cases that can be pursued in this manner.	Statute
55	14-7-1780	State	Requires SLED to provide service as the state grand jury requires.	Statute
56	14-17-325	State	Requires every clerk of court to report the disposition of each General Sessions Court case to SLED.	Statute

# Legal Standards

57	15-49-20	State	Requires persons who petition the court for a name change to provide the court the results of a fingerprint and criminal background check conducted by SLED and a screening statement from SLED indicating any listings on the sex offender registry. Requires SLED to make appropriate name changes authorized by the court on petitioner's criminal record or sex offender registry.	Statute
58	16-3-1350	State	Establishes that SLED, the South Carolina Hospital Association, and the Governor's Office Division of Victim Assistance develop a rape exam protocol setting forth minimum standards for medicolegal exams for victims of certain sex crimes. Also requires SLED to distribute exam kits to health care facilities providing sexual assault exams.	Statute
59	16-3-2050	State	Establishes the Human Trafficking Task Force and states that the task force must consist of representatives of SLED.	Statute
60	16-8-320	State	Requires SLED to include the Violent Gang and Terrorist Organization File of the Federal Bureau of Investigation's National Crime Information Center among the National Crime Information Center data available for direct access by authorized criminal justice agencies.	Statute
61	16-8-330	State	Requires SLED to develop and manage a statewide criminal gang database, requires all other law enforcement agencies to furnish information related to gangs and gang-related activities to SLED for inclusion in the database. Authorizes SLED to promulgate regulations related to the use of such database.	Statute
62	16-11-610	State	Requires magistrates or city recorders to report convictions of those who enter upon the lands of another for the purpose of hunting, fishing, trapping, netting; for gathering fruit, wild flowers, cultivated flowers, shrubbery, straw, turf, vegetables or herbs; or for cutting timber on such land, without the consent of the owner or manager to SLED. Mandates that SLED keep records of such convictions.	Statute
63	16-13-111	State	Requires magistrates or city recorders to report first or second offense shoplifting prosecutions resulting in conviction to SLED and mandates that SLED keep records of such convictions so that law enforcement agencies can inquire into whether or not a defendant has a prior record.	Statute
64	16-17-680	State	Requires SLED to develop the application and permits to be used for secondary metals recyclers.	Statute
65	16-23-50	State	Authorizes SLED to keep and use all handguns seized by SLED for the forensic laboratory.	Statute
66	16-23-405	State	Authorizes SLED to keep and use all firearms seized by SLED for the forensic laboratory.	Statute
67	16-23-780	State	Requires all state, county, and municipal law enforcement officers who encounter a known or suspected destructive device, biological or bacteriological weapon or a nuclear, biological, or chemical weapon of mass destruction in the course of their employment to immediately report the existence and location of the device or weapon to SLED for further dissemination.	Statute

# Legal Standards

68	17-1-40	State	Authorizes SLED to promulgate regulations that allow for the electronic transmission of information regarding expunged charges and records sealed pursuant to this section.	Statute
69	17-5-110	State	Requires that coroners and deputy coroners carrying a pistol or other handgun to be certified and trained by SLED in the proper use of handguns.	Statute
70	17-7-25	State	Requires coroners performing autopsies on unidentified bodies to obtain tissue and fluid samples suitable for DNA identification, typing and testing, and to submit those samples to SLED.	Statute
71	17-7-80	State	Requires coroners or other officials responsible for performing the duties of coroner to take or cause to have taken blood or other fluids of certain deceased victims involved in motor vehicle or boating accidents and to forward such samples to SLED for a determination of the presence and percentages of alcohol or drugs in accordance with procedures established by SLED.	Statute
72	17-22-90	State	Requires SLED to promulgate regulations related to the distribution of information about a person charged with criminal sexual conduct with a minor in the third degree who enters a pretrial intervention program to certain daycare centers and homes.	Statute
73	17-22-130	State	Requires circuit solicitors to furnish SLED personal identification information on each person who applies for pre-trial intervention, is subsequently accepted or rejected and successfully or unsuccessfully completes the program, and sets the conditions for the release of such information.	Statute
74	17-22-350	State	Requires 2.68 percent of all fees collected pursuant to traffic education programs to be deposited with SLED.	Statute
75	17-22-950	State	Requires summary court judges or staff to coordinate and verify the eligibility of certain charges for expungement and to forward certain expungement orders to SLED.	Statute
76	17-28-90	State	Requires SLED to test certain DNA samples submitted in accordance with the Access to Justice Post-Conviction DNA Testing Act, and sets forth the requirements for destruction or maintenance of such samples.	Statute
77	17-30-70	State	Authorizes the Chief of SLED to initiate an application for an order authorizing or approving the interception of wire, oral, or electronic communications, and sets the parameters and requirements for such.	Statute
78	17-30-75	State	Sets forth SLED's disclosure requirements and guidelines for intercepted communications.	Statute
79	17-30-95	State	Authorizes SLED to conduct certain communications interceptions in emergency situations.	Statute
80	17-30-125	State	Authorizes SLED to direct that telephone lines be cut or diverted in certain emergency situations. Further authorizes SLED to issue administrative subpoenas for subscriber or customer information from communications entities in certain active emergency situations and sets forth the criteria and requirements for such.	Statute

# Legal Standards

81	17-30-130	State	Requires the reporting of intercepted wire or electronic communications in accordance with 18 U.S.C. Section 2519.	Statute
82	17-30-140	State	Authorizes SLED to seek an order authorizing or approving the installation of a mobile tracking device and sets forth the criteria and requirements for such.	Statute
83	17-30-145	State	Requires that any SLED agent or individual operating under a contract with SLED to intercept wire, oral, or electronic communications must undergo training on the conduct of such surveillance by SLED.	Statute
84	22-5-910	State	Requires SLED to keep nonpublic records of certain expunged summary court offenses to ensure that no person takes advantage of the expungement authorization more than once. Establishes that these nonpublic records are not subject to FOIA.	Statute
85	22-5-920	State	Requires SLED to keep nonpublic records of certain expunged youthful offender offenses to ensure that no person takes advantage of the expungement authorization more than once. Establishes that these nonpublic records are not subject to FOIA.	Statute
86	22-9-180	State	Authorizes any magistrates' constable who has received required SLED training to carry pistols on or about their person when on duty as a constable. Also authorizes the SLED Chief to conduct hearings and to deny this privilege should any constable use his pistol in a manner inconsistent with accepted law enforcement procedures as determined by the Chief.	Statute
87	22-9-200	State	Requires the Chief of SLED to promulgate rules and regulations necessary to implement the provisions of §§ 22-9-180 to 22-9-210.	Statute
88	23-1-60	State	Establishes that the Governor may appoint additional deputies, constables, security guards, and detectives as is deemed necessary to assist in the detection of crime and the enforcement of the criminal laws and requires that SLED prescribe the training for these individuals.	Statute
89	23-1-65	State	States that all individuals seeking to be state constables must pay an application fee of \$50.00 to SLED and requires that SLED remit these fees to the State Treasurer to be credited to the general fund on a quarterly basis.	Statute
90	23-1-240	State	Grants SLED the authority to receive data recorded by a body-worn camera for any legitimate law enforcement purpose	Statute
91	23-1-230	State	Creates the First Responders Advisory Committee and establishes that the SLED Chief is a member of this committee. Also requires SLED to provide clerical and related assistance to the committee.	Statute
92	23-4-110	State	Creates the Governor's Committee on Criminal Justice, Crime and Delinquency and establishes that the Chief of SLED is a member of this committee.	Statute
93	23-6-510	State	Creates the South Carolina Public Safety Coordinating Council and establishes that the Chief of SLED is a member of the council.	Statute
94	23-9-210	State	Requires SLED to contract with the State Fire Marshal to provide all necessary laboratory services and analyses for the State Arson Control Program.	Statute
95	23-11-110	State	Requires SLED to make a search of local, state, and federal fingerprint files for any criminal record of all Sheriffs in this State.	Statute

# Legal Standards

96	23-23-30	State	Establishes the South Carolina Law Enforcement Training Council and indicates that the Chief of SLED is a member of this council.	Statute
97	23-25-20	State	Establishes the South Carolina Law Enforcement Officers Hall of Fame Advisory Committee and indicates that the Chief of SLED is an ex officio member of this committee.	Statute
98	23-31-215	State	Requires that SLED issue concealed weapons permits upon the satisfaction of certain conditions, including payment of the fee. Also requires that SLED conduct local, state, and federal fingerprint review of all applicants; that SLED maintain certain lists regarding such permits.	Statute
99	23-31-216	State	Authorizes SLED to collect, retain, expend, and carry forward all fees associated with the concealable weapon applications, renewals, and the replacement of a permit.	Statute
100	23-31-320	State	Requires any manufacturer of machine guns or military firearms licensed pursuant to the provisions of 18 U. S. C. Section 921 et seq., to furnish SLED the serial numbers of all machine guns or military firearms manufactured by it within thirty days of such manufacture and sets forth the penalties for noncompliance.	Statute
101	23-31-330	State	Requires every person permitted to possess a machine gun, sawed-off shotgun or sawed-off rifle to file a sworn application with SLED and requires SLED to file this application in its office and to register such information in a book or index and issue the person a card regarding such.	Statute
102	23-31-360	State	Requires manufacturing firms licensed by the federal government to furnish SLED the serial numbers of all machine guns or military firearms manufactured by the firm within 30 days upon certain penalties.	Statute
103	23-31-1020	State	Requires the Chief of SLED and the Judicial Department to develop procedures for the collection and submission of information of persons who have been adjudicated as a mental defective or who have been committed to a mental institution. Requires courts to submit certain information to SLED in this regard and requires SLED to submit certain information gathered in this regard to the National Instant Criminal Background Check System (NICS).	Statute
104	23-31-1040	State	Prohibits individuals who have been adjudicated a mental defective or who have been committed to a mental institution from possessing firearms or ammunition. Mandates that law enforcement confiscate firearms and ammunition possessed in violation of this law, and authorizes SLED to keep any seized firearm or ammunition for use by SLED's forensic laboratory.	Statute
105	23-49-20	State	Creates the South Carolina Firefighter Mobilization Oversight Committee and establishes that the Chief of SLED or his designee is a member of this committee.	Statute
106	23-49-65	State	Acknowledges SLED's jurisdiction as set forth in Section 23-3-15 relating to crisis management of acts of terrorism and emergency event management of explosive devices.	Statute
107	24-26-10	State	Establishes the South Carolina Sentencing Guidelines Commission and states that the Chief of SLED, or his designee is a nonvoting member of this commission serving ex officio.	Statute

# Legal Standards

108	25-9-530	State	Gives the Chief of SLED, or his designee, the ability to determine the sufficiency of the training for those out-of-state officers seeking to be special law enforcement officers utilized pursuant to the Emergency Management Assistance Compact (EMAC) (25-9-420).	Statute
109	25-9-540	State	Requires that special law enforcement officers utilized pursuant to the Emergency Management Assistance Compact (25-9-420) must take the oath of office as outlined in the South Carolina Constitution in the presence of the Chief of SLED or his designee and requires the maintenance of a written record of such.	Statute
110	25-9-560	State	States that all special law enforcement officers utilized pursuant to the Emergency Management Assistance Compact (25-9-420) serve at the pleasure and under the operational control of the Chief of SLED or his designee and is subject to the rules and regulations established by the Chief of SLED or his designee.	Statute
111	25-9-570	State	Sets forth that the powers of a special law enforcement officer utilized pursuant to the Emergency Management Assistance Compact (25-9-420) terminate upon the cancellation of the state of emergency or disaster declaration or upon receipt of notice of termination from the Chief of SLED or his designee thereby giving the Chief of SLED, or his designee, the ability to terminate special law enforcement officers if needed.	Statute
112	34-11-90	State	Mandates that SLED keep a nonpublic record of expunged fraudulent check convictions to ensure that no person take advantage of such expungement more than once.	Statute
113	34-11-95	State	Mandates when violations of Section 34-11-60 (Fraudulent Checks) must be reported to SLED, which records of such SLED must keep, and the circumstances under which these records must be released.	Statute
114	35-1-702	State	Authorizes the Attorney General to transfer to SLED two hundred thousand dollars of the fees collected for securities licenses for the provision of investigators for the State Grand Jury in certain circumstances.	Statute
115	37-20-150	State	Requires SLED to establish and maintain certain records of individuals who have been the victims of identity theft and directs SLED to maintain a computerized database of such records when funds are appropriated for such. Also limits the access to such records to criminal justice agencies and victims.	Statute
116	37-22-240	State	Requires SLED to provide a criminal history check to the commissioner of for a person who has applied for or holds a mortgage lender or loan originator license.	Statute
117	37-22-270	State	Authorizes the commissioner of the Nationwide Mortgage Licensing System and Registry to collect fingerprints in order to receive national and state criminal history background record checks from the FBI and SLED. Authorizes SLED to retain fingerprints for certification purposes and for notification of the commissioner regarding subsequent criminal charges which may be reported to SLED, or the FBI, or both in accordance with Sections 37-22-140 and 37-22-240.	Statute
118	38-53-20	State	Grants SLED the full power and authority to administer the laws regarding bail bondsmen and runners which SLED is charged with implementing.	Statute

# Legal Standards

119	38-53-90	State	Requires SLED to conduct a state criminal records check for all applicants seeking to be professional bondsman, surety bondsman or runners	Statute
120	38-53-100	State	Requires certain fees and the percentages of certain fees from applications for professional bondsman licenses and runner licenses be remitted to SLED to offset the costs SLED incurs related to such businesses.	Statute
121	38-55-560	State	Requires the Attorney General to forward information of insurance fraud to SLED and requires SLED to investigate such claims and allegations. Also directs certain funds be appropriated for such.	Statute
122	40-1-630	State	Requires applicants for temporary professional licenses pursuant to Title 40 to obtain a fingerprint-based background check conducted by SLED in certain circumstances.	Statute
123	40-6-220	State	Requires individuals seeking to be licensed as an apprentice auctioneer to obtain and provide a criminal history conviction record from SLED.	Statute
124	40-6-230	State	Requires individuals seeking to be licensed as an auctioneer to obtain and provide a criminal history conviction record from SLED, authorizes SLED to conduct a fingerprint check of such persons and to retain such fingerprints.	Statute
125	40-18-30	State	Establishes the powers and duties of SLED with regard to the practice of security businesses and the practice of private investigation businesses, including the requirement that SLED determine the qualifications of applicants for licenses and registrations, promulgate regulations related to these businesses, establish and enforce standards governing the conduct of these businesses, and investigate alleged violations of the law or regulations related to these businesses. Also authorizes SLED to submit fingerprints acquired pursuant to this chapter to be sent to the FBI to facilitate a national background check on all applicants.	Statute
126	40-18-40	State	Establishes that licenses to operate security or private investigations businesses are the property of SLED and are not transferrable. Also requires the immediate surrender of such licenses in certain circumstances.	Statute
127	40-18-50	State	Establishes the requirements for contract security business licenses, requires and authorizes SLED to develop the application process, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets forth the requirements that SLED be notified of certain changes in circumstances for revocation purposes.	Statute
128	40-18-60	State	Establishes the requirements for proprietary security business licenses, requires and authorizes SLED to develop the application process for such, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets forth the requirements that SLED be notified of certain circumstances for revocation purposes.	Statute
129	40-18-70	State	Establishes the requirements for private investigation businesses licenses, requires and authorizes SLED to develop the application process for such, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets forth the requirements that SLED be notified of certain circumstances for revocation purposes.	Statute

# Legal Standards

130	40-18-80	State	Establishes the requirements for security officer registration certificates and private investigation certificates, requires and authorizes SLED to develop the application process for such, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets for the requirements that SLED be notified of certain circumstances for revocation purposes.	Statute
131	40-18-90	State	Authorizes persons holding security business licenses to use temporary employees for special events, and requires that information regarding such be furnished to SLED along with a fee per temporary employee.	Statute
132	40-18-100	State	Authorizes SLED to grant a Security Weapons Permit and establishes the requirements and limitations for such.	Statute
133	40-18-120	State	Authorizes the Chief of SLED to enter into reciprocal agreements with other states for the recognition of registration certificates or licenses issued in reciprocal states.	Statute
134	40-18-130	State	Sets forth the criteria on which SLED may deny, suspend, revoke, or refuse to renew a license or registration. Authorizes SLED to impose penalties for such and authorizes SLED to carry forward any amounts paid pursuant to this section to be applied to costs associated with the regulation or private security of private investigation businesses.	Statute
135	40-33-25	State	Authorizes SLED to conduct a state and federal fingerprint based criminal records check on applications for licensure to practice nursing and in conjunction with investigations or disciplinary proceedings concerning such licensees. Also authorizes SLED to retain such fingerprints.	Statute
136	40-35-40	State	Requires an applicant for a nursing home administrator license or a community residential care facility administrator license to undergo a state fingerprint based criminal history review to be conducted by SLED to determine state criminal history.	Statute
137	40-47-36	State	Requires applicants desiring to become certain physicians or health care professionals to undergo a fingerprint based state and FBI criminal background check conducted by SLED. Also requires certain persons under investigation to undergo a criminal history check conducted by SLED.	Statute
138	40-53-50	State	Requires SLED to issue regulations for the administration and enforcement of the Polygraph Examiners Act.	Statute
139	40-53-70	State	Requires SLED to approve polygraph examiners' training courses, conduct examinations of polygraph examiners, and approve the surety required to be maintained by polygraph examiners.	Statute
140	40-53-90	State	Requires applicants desiring to become polygraph examiners to submit applications to SLED and requires SLED to approve the application forms and to determine the information to be required thereon.	Statute
141	40-53-100	State	Authorizes SLED to receive non-resident applications for polygraph examiners and sets forth information for such.	Statute

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142	40-53-110	State	Provides SLED discretion over polygraph examiner applicants who possess licenses from other states and sets forth criteria for the evaluation of such applications.	Statute
143	40-53-120	State	Requires SLED to issue internship licenses to trainees seeking to become polygraph examiners and requires SLED to decide the information required for the application.	Statute
144	40-53-130	State	Requires SLED to set the fees for original polygraph examiner's licenses, internship licenses, duplicate licenses, and fees for renewals and extensions.	Statute
145	40-53-140	State	Mandates that the Chief of SLED sign each polygraph examiners license and requires that each be issued under the seal of SLED.	Statute
146	40-53-150	State	Requires licensed examiners to notify SLED of any change of principal location within 30 days upon penalty of suspension.	Statute
147	40-53-160	State	Requires SLED to prescribe the requirements for renewal of polygraph examiner's licenses and sets forth the requirements for such renewals.	Statute
148	40-53-180	State	Sets forth the grounds on which SLED can refuse to issue, suspend, or revoke the license of a polygraph examiner.	Statute
149	40-53-210	State	Sets forth the notice requirements for when SLED revokes a polygraph examiner's license and requires SLED to conduct an administrative hearing regarding such.	Statute
150	40-53-240	State	Authorizes SLED to seek an injunction enforcing the provisions of the Polygraph Examiners Act.	Statute
151	40-54-20	State	Requires SLED to prescribe the form of the permit required to engage in the business of purchasing precious metals. Requires local law enforcement agencies to notify SLED of the locations where such permit holders propose to conduct business.	Statute
152	40-56-80	State	Authorizes SLED agents to inspect any building, facility, or vehicle where fireworks may be manufactured, stored, or sold and records of manufacturing, storage, sales, and purchases that must be maintained in accordance with the law. Also authorizes SLED to confiscate illegal fireworks being manufactured, offered for sale, stored, or possessed.	Statute
153	40-58-50	State	Authorizes SLED to conduct a state and federal fingerprint based criminal records check on applications for licensure to become mortgage brokers or loan originators. Also authorizes SLED to retain such fingerprints.	Statute
154	40-58-130	State	Authorizes the administrators of the Nationwide Mortgage Licensing System and Registry to collect fingerprints on the administrator's behalf in order to receive national and state criminal history background record checks from the FBI and SLED. Authorizes SLED to retain for certification purposes and for notification of the administrator regarding subsequent criminal charges which may be reported to SLED, or the FBI, or both in accordance with Section 40-58-50.	Statute
155	41-25-110	State	Authorizes SLED to enforce the provisions of the South Carolina Private Personnel Placement Services Act.	Statute

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156	43-35-15	State	Acknowledges that the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division shall receive and coordinate the referral of all reports of alleged abuse, neglect, or exploitation of vulnerable adults in facilities operated or contracted for operation by the Department of Mental Health or the Department of Disabilities and Special Needs. Mandates that the unit establish a toll free number, which must be operated twenty-four hours a day, seven days a week, to receive the reports. Mandates that the unit investigate or refer to appropriate law enforcement those reports in which there is reasonable suspicion of criminal conduct and authorizes SLED to enter into agreements for such. Also establishes when the Long Term Care Ombudsman Program and Adult Protective Services Program of the Department of Social Services must refer reports to the Vulnerable Adult Investigations Unit and when the Unit must refer reports to the Department of Mental Health Client Advocacy Program.	Statute
157	43-35-20	State	Sets forth the additional powers granted to the Vulnerable Adult Investigations Unit of SLED when conducting investigations into reports of alleged abuse, neglect, or exploitation of vulnerable adults.	Statute
158	43-35-25	State	Sets forth the reporting methods for persons required to report abuse, neglect, or exploitation to SLED and authorizes SLED to approve these methods. Also sets forth the time periods in which reports or referrals must be made.	Statute
159	43-35-30	State	Authorizes the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division to take or cause to be taken color photographs of the trauma visible on a vulnerable adult, and to facilitate radiological examinations and medical examinations without the consent of the vulnerable adult.	Statute
160	43-35-35	State	Establishes when deaths must be reported to the Vulnerable Adult Investigations Unit of SLED.	Statute
161	43-35-310	State	Establishes that the Chief of SLED or a designee from the South Carolina Law Enforcement Division serve as ex officio members of the Adult Protection Coordinating Council.	Statute
162	43-35-520	State	Establishes that the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division must, in addition to its other investigation responsibilities, investigate certain cases of vulnerable adult fatalities in facilities operated or contracted for operation by the Department of Mental Health or the Department of Disabilities and Special Needs, and sets forth the circumstances determining such.	Statute
163	43-35-530	State	Describes certain requirements for investigations conducted by the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division. Mandates that the Unit report its activities and findings to the Vulnerable Adult Fatalities Review Committee and authorizes the Unit to develop a protocol for vulnerable adult investigations.	Statute
164	43-35-540	State	Provides the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division specific access to certain medical information when necessary to carry out the duties of the Unit.	Statute

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165	43-35-550	State	Authorizes the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division to apply for and utilize subpoenas and subpoenas duces tecum to compel the attendance of witnesses and production of documents necessary to discharge the duties of the Unit, and provides that the failure to obey such a subpoena is punishable by contempt of court.	Statute
166	43-35-560	State	Establishes that the Chief of SLED or his designee is an ex officio member of the multidisciplinary Vulnerable Adults Fatalities Review Committee.	Statute
167	43-35-570	State	Sets forth the purpose of the Vulnerable Adult Fatalities Review Committee and mandates that the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division meet with the Committee in furtherance of this purpose.	Statute
168	43-35-580	State	Establishes when meetings of the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division and the Vulnerable Adult Fatalities Review Committee are open to the public and creates a criminal penalty for violating the confidentiality mandates.	Statute
169	43-35-590	State	Establishes the confidentiality of all information and records acquired by the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division and the Committee in the exercise of their duties and responsibilities. Sets forth the parameters of such confidentiality and creates a criminal penalty for violations.	Statute
170	43-35-595	State	Authorizes SLED to promulgate regulations if necessary to carry out its responsibilities under this article.	Statute
171	44-7-264	State	Requires SLED to conduct a state fingerprint based criminal records check for individuals seeking to obtain a license to operate a nursing home or community residential care facility. Authorizes SLED to retain the fingerprints for licensing purposes and for notification of the department regarding criminal charges. Mandates that the actual cost of obtaining state and national criminal records checks by SLED and the FBI must be paid by the licensure applicant directly to the required entity as specified by SLED.	Statute
172	44-7-2920	State	Requires criminal records checks for Direct Care staff to be conducted by SLED or a private entity that utilizes records obtained from SLED and directs that any fingerprint cards submitted to SLED pursuant to this section be used to facilitate a national criminal records check.	Statute
173	44-20-290	State	Mandates that security guards employed at regional centers of the South Carolina Department of Disabilities and Special Needs must be bonded and under the direct supervision of SLED.	Statute

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174	44-22-100	State	Requires the disclosure of otherwise confidential records directly or indirectly identifying a mentally ill or alcohol and drug abuse patient or former patient or individual whose commitment has been sought to a court of competent jurisdiction is necessary for the limited purpose of providing a court order to SLED in order to submit information to the federal National Instant Criminal Background Check System (NICS), established pursuant to the Brady Handgun Violence Prevention Act of 1993, Pub.L. 103-159, and in accordance with Article 10, Chapter 31, Title 23.	Statute
175	44-53-120	State	Sets forth the duties of SLED with regard to narcotics and controlled substances.	Statute
176	44-53-130	State	Requires SLED to formulate a plan to coordinate the controlled substance enforcement effort from the local and State level.	Statute
177	44-53-450	State	Requires nonpublic records of conditional discharges granted in South Carolina to be forwarded to and retained by SLED for the purpose of use by the courts to determine whether or not a person has committed a subsequent offense in certain circumstances.	Statute
178	44-53-480	State	Requires SLED to establish a Department of Narcotics and Dangerous Drugs which is required to be primarily responsible for the enforcement of all laws pertaining to illicit traffic in controlled and counterfeit substances and to enforce the State plan formulated in cooperation with the Narcotics and Controlled Substance Section. Also sets forth the duties of this Department.	Statute
179	44-53-485	State	Requires SLED to promulgate procedures for the inventory, reporting, auditing, handling, testing, storing, preserving, or destruction of controlled substances seized in accordance with South Carolina law.	Statute
180	44-61-80	State	Requires a person seeking EMT certification or recertification to undergo a state criminal history background check, supported by fingerprints by SLED and a national criminal history background check, supported by fingerprints by the FBI, and authorizes SLED to retain the fingerprints for certification purposes and for notification of the department regarding criminal charges.	Statute
181	44-96-300	State	Requires SLED to conduct certain background investigations into applicants seeking permits for the operation of a solid waste management facilities upon request of the Department of Health and Human Services.	Statute
182	45-9-40	State	Requires SLED to conduct investigations into complaints forwarded by the Attorney General alleging violations of persons rights to equal enjoyment of and privileges to public accommodations.	Statute
183	50-1-90	State	Requires magistrates and city records to forward SLED records of convictions of all persons hunting or ranging on lands of others for the purpose of hunting, fishing or trapping without the consent of the owner, and requires SLED to keep such records.	Statute

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184	50-21-114	State	Requires SLED to administer certain provisions of the boating implied consent laws and authorizes SLED to promulgate regulations necessary to carry out this law. Requires certain fees collected from persons pleading guilty or nolo contendere to, or forfeiting bond for violating Section 50-21-112 or Section 50-21-113 be forwarded by the county treasurer to the State Treasurer and credited to the general fund of the State to defray any costs incurred by SLED and individuals and institutions obtaining the samples forwarded to SLED.	Statute
185	54-17-70	State	States that SLED is authorized to promulgate regulations that are necessary for the proper administration and enforcement of homeland security measures for maritime protection, including safety zones and security zones.	Statute
186	56-5-750	State	Requires SLED to keep nonpublic records of those individuals convicted of failure to stop a motor vehicle when signaled by a law-enforcement vehicle who receive expungements for such to ensure that no person takes advantage of the rights permitted by this subsection more than once.	Statute
187	56-5-2930	State	Requires that two hundred dollars of the fine imposed pursuant to convictions for driving under the influence of alcohol be placed by the Comptroller General into a special restricted account to be used by SLED to offset the costs of administration of breath testing devices, the breath testing site video program, and the toxicology laboratory.	Statute
188	56-5-2933	State	Requires that two hundred dollars of the fine imposed pursuant to convictions for driving with an unlawful alcohol concentration be placed by the Comptroller General into a special restricted account to be used by SLED to offset the costs of administration of breath testing devices, the breath testing site video program, and the toxicology laboratory.	Statute
189	56-5-2934	State	Requires SLED to produce certain breath testing software to certain DUI litigants in accordance with any and all licensing agreements covering the software.	Statute
190	56-5-2936	State	Requires SLED to have at least three state employees trained and prepared for the purpose of appearing in court and testifying on the maintenance of breath testing devices and the administration of breath testing pursuant to Chapter 5, Title 56 of the 1976 Code.	Statute
191	56-5-2949	State	Requires SLED to make any SLED policy, procedure, or regulation concerning breath alcohol testing or breath site video recording which is in effect on or after July 1, 2000 publicly accessible on the SLED Internet web site. Also sets the time period before such policy, procedure, or regulation may be removed.	Statute
192	56-5-2950	State	Requires SLED to administer the provisions of the implied consent to testing for alcohol and drug law and to make regulations necessary to carry out the provisions of this law.	Statute
193	56-5-2954	State	Requires SLED to maintain a detailed record of malfunctions, repairs, complaints, or other problems regarding breath testing devices at each breath testing site. Requires that the records be electronically recorded and entered into a breath testing device and subsequently made available on the SLED web site.	Statute

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194	56-5-5670	State	Requires SLED to design a uniform sheriff's disposal authority certificate for demolishers or secondary metals recyclers regarding abandoned vehicles on public property and make the certificate available for distribution to the sheriffs.	Statute
195	56-5-5945	State	Requires SLED to design a uniform sheriff's disposal authority certificate for demolishers or secondary metals recyclers regarding abandoned vehicles on private property and make the certificate available for distribution to the sheriffs.	Statute
196	56-7-15	State	Requires law enforcement agencies processing arrests made pursuant to this section to furnish the information to SLED as required in Chapter 3, Title 23.	Statute
197	56-7-80	State	Requires law enforcement agencies processing arrests made for persons who fail to appear before the court as required by an ordinance summons to furnish such information to SLED as required by Chapter 3 of Title 23.	Statute
198	59-1-445	State	Mandates that SLED investigate allegations of violations of mandatory test security for mandatory tests administered by or through the State Board of Education and requires SLED to furnish the State Superintendent of Education a report of the findings of any such investigation.	Statute
199	59-19-117	State	Mandates that SLED, working with the Department of Education, provide training to appropriate school district personnel regarding the appropriate use of information provided in criminal records searches and the Sex Offender Registry.	Statute
200	59-25-115	State	Requires that teacher education candidates undergo a state criminal records check by SLED.	Statute
201	59-25-320	State	Requires all persons who have receive a passport certificate issued by the American Board for the Certification of Teacher Excellence Act seeking to be hired in South Carolina to undergo a SLED criminal records check.	Statute
202	59-47-110	State	States that the campus police empowered by the board of commissioners of the South Carolina School for the Deaf and Blind to police the buildings and grounds of the school work under the supervision of SLED.	Statute
203	59-66-40	State	Establishes a school safety task force and states that the Chief of SLED can appoint one member to this task force.	Statute
204	59-150-100	State	Authorizes the State Lottery Commission to contract with SLED for the performance of certain background investigations for applicants seeking employment with the commission and indicates that these records are exempt from FOIA.	Statute
205	59-150-130	State	Requires the State Lottery Commission to coordinate with SLED for the investigation of certain lottery vendors. Also mandates that each lottery vendor finalist shall submit a certified check for five thousand dollars to the commission, which must be placed in an escrow account from which SLED must be paid to conduct the investigation pursuant to this section.	Statute
206	59-150-165	State	Requires certain persons with connection to the State Education Lottery to undergo a state and national criminal history background investigation, which may include submission of fingerprints, and other personal identifying information, for submission to the FBI through SLED.	Statute

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207	59-154-10	State	Requires the chief of campus police for colleges to immediately notify SLED if there is a death resulting from an incident or an act of criminal sexual conduct occurring on the property of the college and requires cooperation for any and all such investigations. Requires SLED to lead a joint investigation with campus police if there is a death, and to assist campus police in a joint investigation of criminal sexual conduct.	Statute
208	61-2-20	State	Mandates that SLED enforce the provisions of Title 61.	Statute
209	61-2-30	State	Mandates that SLED employ personnel necessary to administer and enforce the laws and regulations governing alcoholic liquors, beer, and wine, and set the salaries of such personnel.	Statute
210	61-2-40	State	Prohibits certain SLED employees from having conflicts of interest regarding businesses dealing in alcohol.	Statute
211	61-2-60	State	Authorizes SLED to promulgate regulations necessary to carry out SLED's duties in Title 61.	Statute
212	61-2-105	State	Indicates that funds collected by the Department of Revenue for certain alcohol license or application fees are to be allocated to SLED to offset the costs of inspections, investigations, and enforcement. Authorizes SLED to receive, expend, and carry forward these funds.	Statute
213	61-2-200	State	Requires SLED to prescribe the form of the official summons to be used by all agents and inspectors for violations of Title 61.	Statute
214	61-4-550	State	Requires applicants seeking special alcohol permits for use at fairs and special functions to obtain a SLED criminal records check.	Statute
215	61-6-505	State	Requires those seeking temporary liquor licenses to have criminal background checks conducted by SLED in certain circumstances.	Statute
216	61-6-2000	State	Requires applicants of nonprofit organizations seeking temporary licenses for the sale of alcoholic liquors by the drink undergo a SLED criminal background check.	Statute
217	61-6-2005	State	Requires those seeking temporary liquor by the drink licenses to have criminal background checks conducted by SLED in certain circumstances.	Statute
218	63-7-1220	State	Authorizes SLED to receive and investigate reports of institutional abuse and neglect alleged to have occurred in any institution or foster home operated by the Department of Juvenile Justice and any institution or childcare facility operated by the Department of Social Services. Also authorizes SLED to promulgate regulations consistent with this authority to investigate these reports and take remedial action, if necessary.	Statute
219	63-7-2340	State	Requires all persons applying for licensure as a foster parent or for approval for adoption placement and a person eighteen years of age or older, residing in a home in which a person has applied to be licensed as a foster parent or an approved adoption placement, to undergo state and federal fingerprint reviews to be conducted by SLED and the FBI, respectively, to determine any state or any other criminal history.	Statute
220	63-11-1920	State	Establishes the Department of Child Fatalities at SLED.	Statute

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221	63-11-1930	State	Establishes the State Child Fatality Advisory Committee and states that the SLED Chief is a member of this committee.	Statute
222	63-11-1940	State	Describes the purposes and duties of SLED's Department of Child Fatalities. Mandates that the Unit expeditiously investigate child deaths in all counties of the State and report its activities and findings to the State Child Fatalities Advisory Committee. Also authorizes SLED to promulgate regulations necessary to carry out these purposes and duties.	Statute
223	63-11-1960	State	Provides SLED's Child Fatalities Department with specific access to certain medical information when necessary to carry out the duties of the department.	Statute
224	63-11-1970	State	Authorizes SLED's Child Fatalities Department to apply for and utilize subpoenas and subpoenas duces tecum to compel the attendance of witnesses and production of documents necessary to discharge the duties of the department, and provides that the failure to obey such a subpoena is punishable by contempt of court.	Statute
225	63-11-1980	State	Establishes when meetings of SLED's Department of Child Fatalities and the State Child Fatality Advisory Committee are open to the public and creates a criminal penalty for violating the confidentiality mandates.	Statute
226	63-11-1990	State	Establishes the confidentiality of all information and records acquired by SLED's Department of Child Fatalities and the State Child Fatality Advisory Committee in the exercise of their duties and responsibilities. Sets forth the parameters of such confidentiality and creates a criminal penalty for violations.	Statute
227	63-13-190	State	Requires persons seeking employment in the Department of Social Services Childcare Licensing or Child Protective Services Divisions to undergo a state fingerprint review conducted by SLED.	Statute
228	63-13-40	State	Requires persons seeking to be employed by or to provide caregiver services at a childcare facility licensed, registered, or approved under Title 63 to undergo a state fingerprint-based background check to be conducted by SLED to determine any state criminal history.	Statute
229	63-13-60	State	Limits the amount of the fee SLED can charge for criminal history reviews regarding childcare facilities to the amount imposed by the FBI for such reviews.	Statute
230	63-13-420	State	Requires person seeking a license to operate a private childcare center or group childcare home to undergo a state fingerprint review conducted by SLED to determine any state criminal history. Also requires persons seeking employment at a private childcare center or group childcare home and persons seeking to provide caregiver services at certain licensed facilities to undergo a state fingerprint review conducted by SLED.	Statute
231	63-13-620	State	Requires persons applying for approval of a proposed plan of care for children under this section shall undergo a state fingerprint review to be conducted by SLED to determine any state criminal history.	Statute

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232	63-13-820	State	Requires all persons applying to become a registered operator of a family childcare home under this section and all persons fifteen years of age or older living in the family childcare home to undergo a state fingerprint review to be conducted by the SLED to determine any state criminal history.	Statute
233	63-13-1010	State	Requires all persons applying for a license or registration as an operator of a church or religious childcare center to undergo a state fingerprint review to be conducted by SLED to determine any state criminal history.	Statute
234	63-19-2020	State	Requires that SLED maintain the child offense history of a person for the same period of time as for offenses committed by an adult and requires SLED to provide such child offense histories to law enforcement or prosecutorial entities for criminal justice purposes.	Statute
235	63-19-2030	State	Requires that fingerprint records of children be transmitted to SLED, and requires SLED to keep the fingerprint records of children separate from the fingerprint records of adults. Also sets forth the criteria for when SLED is authorized to transmit these fingerprints to the FBI and limits the disclosure or such records.	Statute
236				
237	73-1	State	Sets forth the definitions to be used for regulations involving implied consent tests.	Regulation
238	73-2	State	Sets forth the methods of making a chemical analysis in the context of implied consent tests.	Regulation
239	73-2.1	State	Sets forth SLED's suggested procedures for obtaining and handling blood and urine samples.	Regulation
240	73-3	State	Sets forth the requirements for the certification of breath test operators.	Regulation
241	73-5	State	Sets forth the requirements videotaping at breath-test sites.	Regulation
242	73-10	State	Sets forth the procedures for the collection of legal blood samples.	Regulation
243	73-20	State	Sets forth the definitions applicable to the discussion of criminal history record information (CHRI) and computerized criminal history (CCH).	Regulation
244	73-21	State	Sets forth the organizational structure, purpose, and functions of the different departments within SLED that handle the different functions related to criminal history record information (CHRI) and computerized criminal history (CCH).	Regulation
245	73-22	State	Sets forth SLED's directive regarding the completeness and accuracy of records.	Regulation
246	73-23	State	Sets forth the guidelines for dissemination of criminal history record information.	Regulation
247	73-24	State	Sets forth the guidelines for access and review of criminal record information.	Regulation
248	73-25	State	Sets forth the requirements for security regarding criminal record information.	Regulation
249	73-26	State	Sets forth the requirements for expungement of criminal history record information.	Regulation
250	73-27	State	Sets forth the guidelines for audits and audit procedures regarding criminal history information.	Regulation
251	73-28	State	Sets forth the specific audit procedures to be used by SLED to ensure the accuracy of criminal history information.	Regulation
252	73-30	State	Sets forth the requirements for Uniform Crime Reporting in South Carolina.	Regulation

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253	73-60	State	Sets forth guidance on Concealed Weapons Permits issued by SLED.	Regulation
254	73-61	State	Sets forth the definitions applicable to the State DNA Database regulations and guidance regarding DNA sample collection, identification, handling, transportation, and shipment.	Regulation
255	73-70	State	Sets forth the definitions applicable to the Uniform Procedures for Handling Controlled Substances.	Regulation
256	73-71	State	Sets forth an overview of the general applicability of the regulations regarding the handling of controlled substances.	Regulation
257	73-72	State	Sets forth the requirements for recordkeeping applicable to the handling of controlled substances.	Regulation
258	73-73	State	Sets forth the guidelines and requirements for safeguarding and securing controlled substances.	Regulation
259	73-80	State	Sets forth the duties of the seizing officer for controlled substances.	Regulation
260	73-90	State	Sets forth the requirements for evidence custodians for controlled substances.	Regulation
261	73-100	State	Requires the use of Best Evidence Sample Testing (BEST) protocol for drug evidence handling and details the same.	Regulation
262	73-110	State	Sets forth the duties of a criminalist regarding the handling of drug evidence.	Regulation
263	73-120	State	Sets forth guidance regarding controlled substances evidence forensic testing methods and results.	Regulation
264	73-130	State	Sets forth the requirements for storage of controlled substance evidence.	Regulation
265	73-140	State	Sets forth the procedures for the preparation of controlled substance evidence for destruction.	Regulation
266	73-150	State	Sets forth guidance for the destruction of controlled substance evidence.	Regulation
267	73-151	State	Sets forth the definitions applicable to the regulations regarding the Sex Offender Registry.	Regulation
268	73-152	State	Sets forth the information to be gathered and the mandatory reporting required by the Department of Corrections, the Department of Juvenile Justice and the Department of Probation, Pardon and Parole Services regarding sex offenders.	Regulation
269	73-220	State	Sets forth the procedures to be used by Sheriff's Offices when registering convicted sex offenders.	Regulation
270	73-230	State	Sets forth guidance for maintaining the confidentiality of information contained in the Sex Offender Registry.	Regulation
271	73-240	State	Sets forth the procedures for the disposition of obsolete data on the Sex Offender Registry.	Regulation
272	73-250	State	Sets forth the requirements and procedures applicable to status changes of registered sex offenders.	Regulation
273	73-260	State	Sets forth the forms and information to be provided to sex offenders.	Regulation
274	73-270	State	Sets forth guidance regarding the retention of information collected for the Sex Offender Registry.	Regulation
275	73-300	State	Sets forth the course and instructor guidelines for concealable weapons permits.	Regulation

# Legal Standards

276	73-310	State	Describes the grounds for denial of a permit related to the failures of instructors.	Regulation
277	73-320	State	Describes the training requirements for concealed weapons permits applicants.	Regulation
278	73-330	State	Sets forth guidance for weapon safety during concealed weapons permit training.	Regulation
279	73-340	State	Describes the available penalties for violations of the regulations by applicants and instructors.	Regulation
280	73-400	State	Sets forth the definitions applicable to the regulations regarding private security and private investigation businesses.	Regulation
281	73-401	State	Establishes that SLED must only issue a business license to a principal of the applicant private security or private investigation business.	Regulation
282	73-402	State	Requires that the identity of each principal of an applicant or licensed entity be fully disclosed on all new and renewal applications.	Regulation
283	73-403	State	Requires that all principals of applicants and licensed entities be of suitable character and background, as defined in Chapter 18, Title 40, South Carolina Code, and establishes that the failure of a principal to meet and maintain such suitability constitutes cause for suspension or revocation of the business license and registration of the principal or employee.	Regulation
284	73-404	State	Establishes that all applications for licenses applied for pursuant to South Carolina Code Chapter 18, Title 40 must bear the same individuals' and business name(s) as the name(s) on any other license(s) or permit(s) issued to the same individual(s) or business by any authority.	Regulation
285	73-405	State	Sets forth the procedures to be used in the event of the termination or death of private security and private investigation licensees.	Regulation
286	73-406	State	Sets forth the requirements and limitations of business and trade names for both private security and private investigative entities.	Regulation
287	73-407	State	Describes the requirements of private security and private investigation registration cards.	Regulation
288	73-408	State	Sets forth guidance regarding licensure, registration periods, and the fees required for the different types of licenses SLED issues.	Regulation
289	73-409	State	Sets forth the prohibitions on certain law enforcement officers and employees from being licensed as security guards or private investigators.	Regulation
290	73-410	State	Sets forth the requirements for surety bonds for licensees and the penalties for cancellation thereof.	Regulation
291	73-411	State	Establishes the procedures required for the display of blue lights on private security vehicles.	Regulation
292	73-412	State	Describes the requirements for private security vehicle markings.	Regulation
293	73-413	State	Sets forth guidance on private security officers' use of Uniform Traffic Summons tickets and the requirements for SLED to approve the use of such tickets.	Regulation
294	73-414	State	Sets forth the limitations on private security guards issuing written instruments other than Uniform Traffic Summons tickets.	Regulation
295	73-415	State	Requires private security officers to notify the law enforcement agency of primary jurisdiction of any arrests made by the officers and to secure the scene.	Regulation

# Legal Standards

296	73-416	State	Prohibits private security officers from transporting prisoners or pursuing suspects off of the protected property.	Regulation
297	73-417	State	Requires private security officers to cooperate fully in the prosecution and disposition of cases resulting from the activities of the security officer.	Regulation
298	73-418	State	Requires private security officers to immediately secure the scene of a discovered crime on protected property, to immediately notify law enforcement, and to report such activity to the primary law enforcement agency of jurisdiction as soon as reasonably possible. Also requires training on securing and preserving crime scenes.	Regulation
299	73-419	State	Requires private security businesses to employ or retain private security training officers and sets forth the procedures for such.	Regulation
300	73-420	State	Sets forth the mandate that private security officers undergo training and the requirements for such training.	Regulation
301	73-421	State	Establishes the SLED Private Investigations Advisory Committee and requires licensed and registered private investigators to complete certain training.	Regulation
302	73-500	State	Sets forth the requirement that SLED develop and maintain the statewide criminal gang database to facilitate the exchange of information between federal, state, county, and municipal law enforcement agencies, and the requirement that certain agencies provide information to SLED for inclusion in this database.	Regulation
303	73-510	State	Sets forth SLED's responsibilities regarding the Statewide Criminal Gang Database.	Regulation
304	73-520	State	Sets forth the responsibilities of all participating law enforcement agencies regarding the Statewide Criminal Gang Database.	Regulation
305	73-530	State	Sets forth the criteria for access to the Statewide Criminal Gang Database.	Regulation
306	73-540	State	Sets forth the criteria for entry of information to the Statewide Criminal Gang Database.	Regulation
307	73-550	State	Sets forth the criteria for designating an individual as an active member in a criminal gang on the Statewide Criminal Gang Database.	Regulation
308	73-560	State	Sets forth the penalties for misuse of the Statewide Criminal Gang Database.	Regulation
309	Proviso 62.1	State	Requires that funds awarded to SLED by court order or from donations be deposited in a special account with the state Treasurer. Grants authority to carry forward from year to year and withdraw to fulfill purposes of the order, if specified. Requires expenditures from the account to be reported to Senate Finance and Ways and Means.	Proviso
310	Proviso 62.2	State	Grants authority to carry forward revenue generated from the division's criminal justice computer system that was not expended in the prior fiscal year.	Proviso
311	Proviso 62.3	State	Grants authority to carry forward funds for "Agents Operations" not expended in the prior fiscal year.	Proviso
312	Proviso 62.4	State	Grants authority to carry forward state appropriated funds provided as a match for federal funds that were not expended in the prior fiscal year.	Proviso

# Legal Standards

313	Proviso 62.5	State	Authorizes SLED to provide an annual clothing allowance of \$600.00 to sworn employees.	Proviso
314	Proviso 62.6	State	Authorizes SLED to charge a witness fee of \$130.00 per hour up to \$1,000 per day for each employee testifying in civil matters which do not involve the State as a part in interest.	Proviso
315	Proviso 62.7	State	Authorizes SLED to pay for the cost of physical examinations for department personnel who are required to receive such physical examinations prior to receiving a law enforcement commission.	Proviso
316	Proviso 62.8	State	Authorizes SLED to provide meals to employees who are not permitted to leave duty stations during deployment, emergency exercises or states of emergency.	Proviso
317	Proviso 62.9	State	Authorizes SLED to be reimbursed for security services provided to entities transporting hazardous materials within SC. Funds must be expended for homeland security initiatives.	Proviso
318	Proviso 62.10	State	Provides that SLED receives fifty dollars of the one hundred fifty dollar fee collected by Sheriffs from persons required to register as sex offenders. Mandates that the funds be expended to support the Statewide Sex Offender Registry.	Proviso
319	Proviso 62.11	State	Authorizes SLED to charge private detectives and security companies twenty-five dollars to process state criminal history checks and fifty dollars for federal fingerprint based criminal history checks. Allows SLED to collect, retain, expend, and carry forward fees collected.	Proviso
320	Proviso 62.12	State	Authorizes SLED to charge one hundred dollars to issue a CWP Instructor certificate and one hundred dollars every three years for renewal. Allows SLED to collect, retain, expend, and carry forward fees collected.	Proviso
321	Proviso 62.13	State	Authorizes SLED to collect a twenty-five dollar fee for each request to expunge criminal records. Allows SLED to collect, retain, expend, and carry forward fees collected. No fee will be collected from persons found not guilty by a court or where charges were dismissed.	Proviso
322	Proviso 62.14	State	Authorizes SLED to collect, expend, retain, and carry forward all funds received from other state or federal agencies in the current fiscal year as reimbursement of expenditures incurred in the current or prior fiscal year.	Proviso
323	Proviso 62.15	State	Authorizes SLED to retain, expend, and carry forward all funds associated with illegal gaming devices seized by the division, once orders of destruction and award of funds have been received from a court.	Proviso
324	Proviso 62.16	State	Requires that license fees set by SLED for private detectives and security companies not exceed fees set by Regulation. Requires that from these funds SLED transfer \$480,000 annually SCDPS Capitol complex Security.	Proviso
325	Proviso 62.17	State	Authorizes SLED to collect a fee of eight dollars for a criminal record search for local park and recreation volunteers through a commission, municipality, county, or the South Carolina Department of Parks, Recreation, and Tourism.	Proviso
326	Proviso 62.18	State	Grants authority to pay SLED employees overtime in lieu of compensatory time for a State of Emergency, at the Chief's discretion if funds are available.	Proviso

# Legal Standards

327	Proviso 62.19	State	Grants authority to carry forward unused balance of the special line "Meth Lab Clean Up" into the next fiscal year to expend for the same purpose.	Proviso
328	Proviso 62.20	State	Prohibits suspension of a CWP if a renewal has been applied for and is delayed for administrative reasons. Keeps CWP valid during renewal process provided the renewal application was submitted prior to expiration.	Proviso
329	Proviso 62.21	State	Authorizes SLED to expend funds appropriated for Meth Lab Clean Up to implement a statewide electronic mandatory reporting system for municipal, county and state governmental entities to report information on discovery and seizure of meth labs and dump sites.	Proviso
330	Proviso 62.22	State	Requires governmental entities to report to SLED on meth labs and dump sites within three days of discovery. Authorizes SLED to receive information and determine reporting method. Requires SLED to maintain information on its website and to make it available to the public. Authorizes use of funds appropriated for Meth Lab Clean Up to maintain reporting system.	Proviso
331	Proviso 117.9	State	Authorizes agencies to transfer appropriations within programs and within the agency with notification to the Executive Budget Office and Comptroller General. Transfer may not exceed twenty percent of the program budget.	Proviso
332	Proviso 117.15	State	OD Quarters - Exempts SLED communications and maintenance personnel from the Allowance for Residences & Compensation Restrictions Proviso.	Proviso
333	Proviso 117.20	State	Subsistence allowance.	Proviso
334	Proviso 117.21	State	Requirements of reporting reference state appropriations.	Proviso
335	Proviso 117.22	State	Aircraft - Requirements and exceptions regarding flight logs.	Proviso
336	Proviso 117.24	State	Authorizes agencies to carry forward unspent general fund appropriations from the prior fiscal year into the current fiscal year, up to a maximum of ten percent of its original general fund appropriations less any appropriation reductions for the current fiscal year.	Proviso
337	Proviso 117.31	State	DNA Database allows SLED to retain, expend, and carry forward funds collected by PPP and remitted to SLED to offset the expenses incurred to operate the State DNA database program.	Proviso
338	Proviso 117.70	State	Governor's Security Detail	Proviso
339	Proviso 117.85	State	Requires all agencies to post procurement card weblinks which show monthly statements for that agency's procurement card activity.	Proviso
340	Proviso 117.130	State	Child Fatality requires SLED and the Child Fatality Advisory Committee to review training provided to coroners on reporting of child fatalities to ensure that information is provided on which fatalities are to be reported and what procedure is to be followed for reporting the fatalities.	Proviso
341	Proviso 118.15	State	Allocates funds available from payments received on behalf of the State by the Tobacco Settlement Revenue Management Authority from the Tobacco Master Settlement Agreement to agencies, FY15 allocation to SLED was \$450,000.	Proviso
342	Proviso 118.16	State	Allocates non-recurring revenue to agencies, FY15 allocation to SLED was \$1,020,754.	Proviso

## Mission, Vision and Goals

This is the second chart because the agency's mission and vision should have a basis in the legal standards, which the agency provided in the previous chart. After the agency knows the laws it must satisfy, along with its mission and vision, it can then set goals to satisfy those laws and achieve that vision (and the strategy and objectives to accomplish each goal - see next chart). To ensure accountability, one person below the head of the agency should be responsible for each goal. The same person is not required to be responsible for all of the goals.

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*Instructions* : Provide the agency's mission, vision and laws (i.e. state and/or federal statutes) which serve as the basis for the agency's mission and vision.

Mission	Provide quality manpower and technical assistance to all law enforcement agencies and to conduct professional investigations on behalf of the State, for the purpose of solving crime and promoting public order in South Carolina.
Legal Basis for agency's mission	23-3-15(A)
Vision	SLED seeks to be the premier law enforcement agency in the state of South Carolina, and to meet the ever evolving challenges facing law enforcement today.
Legal Basis for agency's vision	23-3-15(A)

*Instructions* :

- 1) Under the "Legal Responsibilities Satisfied" column, enter the legal responsibilities (i.e. state and/or federal statutes and provisos) the goal is satisfying. All of the laws mentioned in the previous chart (i.e. Legal Standards Chart) should be included next to one of the agency's goals. When listing the Legal Responsibilities Satisfied, the agency can group the standards together when applicable (i.e. SC Code 63-19-320 thru 63-19-450). Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute.
- 2) Under the "Goals and Description" column, enter the number and description of the goal which will help the agency achieve its vision (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years). The agency should have 3-4 high level goals.
- 3) Under the "Describe how the Goal is SMART" column, enter the information which shows the goal is Specific, Measurable, Attainable, Relevant and Time-bound.
- 4) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing the goal.
- 5) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal. The Responsible Person has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives to accomplish the goal. In addition, this is the person who monitors the progress and makes any changes needed to the strategies and objectives to ensure the goal is accomplished. Under the "Position" column, enter the Responsible Person's position/title at the agency.

Legal Responsibilities Satisfied	Goals & Description	Describe how the Goal is S.M.A.R.T.	Public Benefit/Intended Outcome		Number of	
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# Mission, Vision and Goals

(i.e. state and federal statutes or provisos the goal is satisfying)	(i.e. Goal 1 - insert description)	Specific M A R T Measurable Attainable Relevant Time-bound	(Ex. Output = rumble strips are installed on the sides of a road; Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome	Responsible Person Name:	months person has been responsible for the goal or objective:	Position:
23-3-15	Goal 1 - Conduct quality and professional investigations performed by competent and experienced agents ensuring compliance with International CALEA standards.	Focus on hiring additional qualified and experienced investigators.	Provide quality services to local agencies.	Roger Owens	3	Major
23-3-15	Goal 2 - Provide the State of South Carolina with an internationally accredited, full-service Forensic Laboratory which provides forensic services in a timely manner with the highest quality standards.	Maintain compliance with the American Society of Crime Laboratory Directors/Laboratory Accreditation Board - International Standards.	Provide public confidence that the SLED Laboratory meets and conducts operations according to nationally and internationally recognized standards.	Todd Hughey	8	Laboratory Director (Major)
23-3-110	Goal 3 - Provide law enforcement agencies with timely access to criminal justice data through the use of updated technology enhancements.	Updated technology and processes will expedite the exchange of information.	Will allow public safety agencies rapid access to data systems regarding criminal justice information.	Jennie Temple	3	Major

## Strategy, Objectives and Responsibility

This is the next chart because once the agency determines its goals, and those responsible for each goal, it then needs to determine the strategy and objectives to accomplish each goal. To ensure accountability, one person should be responsible for each objective. This can be the same person responsible for the goal, if it is a small agency, or, for larger agencies, a person who reports to the person responsible for the goal. The same person is not required to be responsible for all of the objectives.

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### Instructions:

- 1) Under the "Legal Responsibilities Satisfied" column, enter the legal responsibilities (i.e. state and/or federal statutes and provisos) the goal or objective is satisfying. For each goal, the agency can copy and paste the information from the Mission, Vision and Goals Chart. All of the legal standards mentioned for a particular goal should be included next to one of the objectives under that goal. When listing the Legal Responsibilities Satisfied, the agency can group the standards together when applicable (i.e. 63-19-320 thru 63-19-370). Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute.
- 2) Under the "Strategic Plan Part and Description" column, enter the strategic plan part number and description (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years). For each goal, the agency can copy and paste the information from the Mission, Vision and Goals Chart. If the agency is still utilizing the same strategies and objectives it submitted as part of the Accountability Report, it can copy and paste those into this chart, then fill in the remainder of the columns. However, if the agency has trouble explaining how each objective is SMART, it may need to revise its objectives. In addition, if the agency has revised its strategic plan since submitting its last Accountability Report, please provide information from the most current strategic plan.
- 3) Under the "Describe how it is SMART" column, enter the information which shows how each goal and objective is Specific, Measurable, Attainable, Relevant and Time-bound.
- 4) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing each goal and objective.
- 5) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal and objective. The Responsible Person for a goal has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person for an objective has employees and possibly different teams of employees beneath him/her to help accomplish the objective. The Responsible Person for a goal is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives needed to accomplish the goal. The Responsible Person for an objective is the person who, in conjunction with his/her employees and approval from higher level superiors, sets the performance measure targets and heads the game plan for how to accomplish the objective for which he/she is responsible. Under the "Position" column, enter the Responsible Person's position/title at the agency. Under "Office Address" column, enter the address for the office from which the Responsible Person works. Under the "Department/Division" column, enter the department or division at the agency in which the Responsible Person works. Under the "Department/Division Summary" column, enter a brief summary (no more than 1-2 sentences) of what that department or division does in the agency.

Legal Responsibilities Satisfied:	Strategic Plan Part and Description	How it is S.M.A.R.T.:	Public Benefit/Intended Outcome:	Responsible Person Name:	Number of months person has been responsible for the goal or objective:	Position:	Office Address:	Department or Division:	Department or Division Summary:
(i.e. state and federal statutes or provisos the goal or objective is satisfying)	(i.e. Goal 1 - Insert description, Strategy 1.1 - Insert Description, Objective 1.1.1 - Insert Description)	Describe how each goal and objective is... Specific; Measurable; Attainable; Relevant; and Time-bound	(Ex. Output = rumble strips are installed on the sides of a road; Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome						
23-3-15	Goal 1 - Conduct quality and professional investigations performed by competent and experienced agents ensuring compliance with International CALEA standards.	Focus on hiring additional qualified and experienced investigators.	Provide quality services to local agencies.	Roger Owens	3	Major	P. O. Box 21398, Columbia, SC 29221	Investigative Services	

# Strategy, Objectives and Responsibility

The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 1.1 SLED's strategic direction includes the use of technology and qualified personnel to give SLED customers the best possible criminal investigations, the targeting of investigative resources to solve and prevent crimes, and involvement of the criminal justice community as well as the public, in developing quality training for SLED agents.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Objective 1.1.1 - Maintain the most qualified and experienced workforce available.								
	Objective 1.1.2 - Provide training applicable to individual personnel requirements.								
23-3-15	Goal 2 - Provide the State of South Carolina with an internationally accredited, full-service Forensic Laboratory which provides forensic services in a timely manner with the highest quality standards.	Maintain compliance with the American Society of Crime Laboratory Directors/Laboratory Accreditation Board - International Standards.	Provide public confidence that the SLED Laboratory meets and conducts operations according to nationally and internationally recognized standards.	Todd Hughey	8	Laboratory Director (Major)	P. O. Box 21398, Columbia, SC 29221	Forensic Services	
	Strategy 2.1 SLED Forensic Services' strategic direction leverages all available resources to give SLED customers the best quality evidence analysis through updated technology, and the use of appropriate forensic resources to solve and prevent crimes, and to serve the criminal justice community as well as the public.								
	Objective 2.1.1 - Achieve and maintain accreditation under the ASCLD/LAB International Program signifying international recognition as a premier forensic laboratory.								
	Objective 2.1.2 - Show improvement in backlog and turn around time for analysis, focus on DNA Casework Department.								
	Objective 2.1.3 - Show improvement in backlog and turn around time for analysis, focus on Drug Analysis Department.								
	Objective 2.1.4 - Show improvement in backlog and turn around time for analysis, focus on Toxicology Department.								
23-3-110	Goal 3 - Provide law enforcement agencies with timely access to criminal justice data through the use of updated technology enhancements.	Updated technology and processes will expedite the exchange of information.	Will allow public safety agencies rapid access to data systems regarding criminal justice information.	Jennie Temple	3	Major	P. O. Box 21398, Columbia, SC 29221	CJIS/Fusion	

## Strategy, Objectives and Responsibility

	Strategy 3.1 SLED Criminal Justice Information Services/Fusion's strategic direction leverages all available resources to give SLED customers the best quality information through updated technology, and the use of appropriate resources to solve and prevent crimes, and to serve the criminal justice community as well as the public.								
	Objective 3.1.1 - By the beginning of 2017, the South Carolina Incident Based Reporting System (SCIBRS) unit will modernize the state's crime data management system by moving all data processing and storage functions to an updated technology based system.								
	Objective 3.1.2 - The automated fingerprint identification system (AFIS) will be updated to allow the criminal justice community broader access to FBI systems.								

## Associated Programs

This is the next chart because once the agency has determined its goals, strategies and objectives, the agency needs to determine which of its programs will help achieve those objectives and goals and which programs may need to be curtailed or eliminated. If one program is helping accomplish an objective that a lot of other programs are also helping accomplish, the agency should consider whether the resources needed for that program could be better utilized (i.e. so the agency can most effectively and efficiently accomplish all of its goals and objectives) if they were distributed among the other programs that are helping accomplish the same objective or among programs that are helping accomplish other objectives.

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*Instructions :*

- 1) Under the "Name of Agency Program" column, enter the name of every program at the agency on a separate row.
- 2) Under the "Description of Program" column, enter a 1-3 sentence description of the agency program.
- 3) Under the "Legal Statute Requiring Program" column, enter the legal statute which requires (this is different than allows) the program, if the program is required by a state or federal statute or proviso. Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute. If the program is not required by a state or federal statute or proviso, enter "none."
- 3) Under the "Objective the Program Helps Accomplish" column, enter the strategic plan objective number and description. The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart. Enter ONLY ONE objective per row. If an agency program helps accomplish multiple objectives, insert additional rows with that agency program information and enter each different objective it helps accomplish on a separate row.

Name of Agency Program	Description of Program	Legal Statute or Proviso Requiring the Program	Objective the Program Helps Accomplish (The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart)  List <u>ONLY ONE</u> strategic objective per row.

# Strategic Budgeting

This is the next chart because once the agency determines its goals, strategies and objectives, as well as the programs that will best allow the agency to accomplish its objectives, the agency needs to determine how to allocate its funds to most effectively and efficiently accomplish the objectives. After allocating the funds to the objectives, the agency may decide to go back and revise which associated programs it will continue, curtail or eliminate in order to most effectively and efficiently accomplish its goals and objectives.

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IMPORTANT TIME SAVING NOTE: Please note that only one year of budgeted funds is requested. Once an agency is under study with the House Legislative Oversight Committee, the Committee may request information on how the agency budgeted and spent money for the previous five years. If an agency is chosen for study five years from now, the agency can quickly and easily combine the information from this chart for each of the last five years.

**Part A Instructions: Estimated Funds Available this Fiscal Year (2015-16)**

1) Please enter each source of funds for the agency in a separate column. Group the funding sources however is best for the agency (i.e. general appropriation programs, proviso 18.2, proviso 19.3, grant ABC, grant XYZ, Motor Vehicle User Fees, License Fines, etc.) to provide the information requested below each source (i.e. state, other or federal funding; recurring or one-time funding; etc.). The agency is not restricted by the number of columns below so please delete or add as many as needed. **However the agency chooses to group its funding sources, it should be clear through Part A and B, how much the agency estimates it has available to spend and where the agency has budgeted the funds it has available to spend.**

**Part B Instructions: How Agency Budgeted Funds this Fiscal Year (2015-16)**

- 1) Enter each agency objective and description (i.e. Objective 1.1.1 - insert description of objective). The agency can insert as many rows as necessary so that all objectives are included.
- 2) After entering all of the objectives, enter each "unrelated purpose" for which money received by the agency will go (i.e. Unrelated Purpose #1 - insert description of unrelated purpose) on a separate row. An "unrelated purpose" is money the agency is legislatively directed to spend on something that is not related to an agency objective (i.e. pass through, carry forward, etc.).
- 3) Enter how much money from each source of funds the agency budgets to spend on each objective and unrelated purpose. The "Total budgeted to spend on objectives and unrelated purposes" for each source of funds in Part B should equal the "Amount estimated to have available to spend this fiscal year" in Part A.

PART A Estimated Funds Available this Fiscal Year (2015-16)	Explanations from the Agency regarding Part A:		Insert any additional explanations the agency would like to provide related to the information it provides below.					
	Source of Funds:	Totals	General Fund	Earmark Funds	Federal Funds	General Fund - Non-Recurring	Capital Reserve Fund	Earmark - Non-Recurring
Is the source state, other or federal funding:	Totals	State	Other	Federal	State	Other	Other	
Is funding recurring or one-time?	Totals	Recurring	Recurring	Recurring	One-time	One-time	One-time	
<b>\$ From Last Year Available to Spend this Year</b>								
Amount available at end of previous fiscal year		2,717,874	15,342,711	84,713	1,256		8,049,774	
<b>Amount available at end of previous fiscal year that agency can actually use this fiscal year:</b>		2,717,874	4,258,245	84,713	1,256		8,049,774	
If the amounts in the two rows above are not the same, explain why:	Enter explanation for each fund to the right		Represents difference between FY16 estimated revenues and actual budget authority available in FY16				Includes 772,670 carried for Capital Projects & 2,277,104 cash to transfer to DOA for project	
<b>\$ Estimated to Receive this Year</b>								
Amount budgeted/estimated to receive in this fiscal year:		43,420,679	19,289,800	24,915,287	1,822,948	900,000		
<b>Total Actually Available this Year</b>								
<b>Amount estimated to have available to spend this fiscal year</b> (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount budgeted/estimated to receive this fiscal year):		46,138,553	23,548,045	25,000,000	1,824,204	900,000	8,049,774	

# Strategic Budgeting

Explanations from the Agency regarding Part B:

Insert any additional explanations the agency would like to provide related to the information it provides below.

## PART B How Agency Budgeted Funds

Source of Funds: (the rows to the left should populate automatically from what the agency entered in Part A)	Totals	General Fund	Earmark Funds	Federal Funds	General Fund - Non-Recurring	Capital Reserve Fund	Earmark - Non-Recurring
Is source state, other or federal funding: (the rows to the left should populate automatically from what the agency entered in Part A)	Totals	State	Other	Federal	State	Other	Other
Restrictions on how agency is able to spend the funds from this source:	n/a	\$1.5M in annual appropriations designated to reimburse local jurisdictions for clean-up of meth labs and to implement and maintain reporting system.					
<b>Amount estimated to have available to spend this fiscal year:</b> (the rows to the left should populate automatically from what the agency entered in Part A)	\$0	46,138,553	23,548,045	25,000,000	1,824,204	900,000	8,049,774
Are expenditure of funds tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	n/a	Yes	Yes	Yes	Yes	Yes	Yes
<b>Where Agency Budgeted to Spend Money this Year</b>							
Objective 1.1.1 - Maintain the most qualified and experienced workforce available:							
Objective 1.1.2 - Provide training applicable to individual personnel requirements:			157,000				
<b>Investigative Services</b> - Conduct professional investigations for the purpose of solving crime and promoting public order within several specialized areas, to include: Behavioral Science, Special Victims Unit, State Grand Jury, Narcotics/Alcohol Enforcement, Computer Crimes, Vehicle Crimes, Forensic Art, Insurance Fraud, and Case Files:		13,006,147	6,352,775	1,174,090			
Objective 2.1.1 - Achieve and maintain accreditation under the ASCLD/LAB International Program signifying international recognition as a premier forensic laboratory:			38,161				
Objective 2.1.2 - Show improvement in backlog and turn around time for analysis, focus on DNA Casework Department:				500,000			
Objective 2.1.3 - Show improvement in backlog and turn around time for analysis, focus on Drug Analysis Department.							
Objective 2.1.4 - Show improvement in backlog and turn around time for analysis, focus on Toxicology Department:							
<b>Forensic Services</b> - Provide timely, efficient, and quality technical forensic examination and expert witness testimony for local, state, and federal law enforcement and prosecutorial entities:		5,820,371	2,680,500	2,727,954			
Objective 3.1.1 - By the beginning of 2017, the South Carolina Incident Based Reporting System (SCIBRS) unit will modernize the state's crime data management system by moving all data processing and storage functions to an updated technology based system:			200,000				
Objective 3.1.2 - The automated fingerprint identification system (AFIS) will be updated to allow the criminal justice community broader access to FBI systems:							5,000,000
<b>CJIS/Fusion Center</b> - Coordinate criminal justice information sharing and intelligence gathering and analysis with state and federal agencies. Provide timely support and information regarding missing persons and Amber Alerts. Process civil and criminal fingerprint cards, dispositions, and expungements:		3,419,378	3,174,985	1,590,416			

# Strategic Budgeting

Unrelated Purpose #1 - Administration - Provide timely, efficient, and quality administrative support to internal and external customers:		2,330,504	802,842				
Unrelated Purpose #2 - Data Center - Provide modern, up-to-date infrastructure, software and applications in a secure manner to support SLED's primary functional areas:		2,268,684	4,404,987	1,280,000			
Unrelated Purpose #3 - Regulatory - Provide timely, efficient, and quality customer services for concealed weapon permits, private security licenses, private investigative licenses, and constable commissions:		1,124,649	2,465,639	571,304			
Unrelated Purpose #4 - Homeland Security - Homeland Security Grant Program responsible for distributing federal grant funds to local and state first responders and law enforcement entities:		164,637	36,745	14,852,319			
Unrelated Purpose #5 - Counter Terrorism - Support the South Carolina Counter-Terrorism initiative through planning, research and development of strategy, and coordination of programs to include: Protective Svcs/Emergency Mgmt., Tactical Ops (SWAT), Training, Aviation, Bomb Squad, and the Arson Investigation Unit:		3,929,785	1,527,122	1,597,765			
Unrelated Purpose #6 - State Employer Contributions - Provide state employee fringe benefits:		9,856,524	1,707,289	706,152			
Unrelated Purpose #7 - Pass through funds dedicated to Meth Lab Clean-up:		2,054,884					
Unrelated Purpose #8 - State carry forward to be used for expenditures not funded in budget request:		2,162,990					
Unrelated Purpose #9 - Provide security for Bike Week:					51,000		
Unrelated Purpose #10 -Update computer equipment:					580,000		
Unrelated Purpose #11 -Purchase equipment (uniforms, vehicles, weapons, etc.) for new law enforcement personnel:					820,821		
Unrelated Purpose #12 Vehicle replacement:						900,000	
Unrelated Purpose #13 - Fund one-time bonus awarded by the General Assembly for full time employees:					372,383		
Unrelated Purpose #14 - Capital Project to install redundant UPS protection system for Data Center:							772,670
Unrelated Purpose #15 - Capital Project administered by Dept.of Admin. - cash to be transferred to DOA:							2,277,104
<b>Total Budgeted to Spend on Objectives and Unrelated Purposes:</b> (this should be the same as Amount estimated to have available to spend this fiscal year)		46,138,553	23,548,045	25,000,000	1,824,204	900,000	8,049,774

## Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

*Instructions:* Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O\_\_" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

<b>Strategic Plan Context</b>		
# and description of Goal the Objective is helping accomplish:	Goal 1 - Conduct quality and professional investigations performed by competent and experienced agents ensuring compliance with International CALEA standards.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	23.3.15	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.1 SLED's strategic direction includes the use of technology and qualified personnel to give SLED customers the best possible criminal investigations, the targeting of investigative resources to solve and prevent crimes, and involvement of the criminal justice community as well as the public, in developing quality training for SLED agents.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
<b>Objective</b>		
Objective # and Description:	Objective 1.1.1 - Maintain the most qualified and experienced workforce available.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23.3.15	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Provide quality services to local agencies.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
<b>Agency Programs Associated with Objective</b>		
Program Names:		Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
<b>Responsible Person</b>		
Name:	Roger Owens	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	3	
Position:	Major	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
<b>Amount Budgeted and Spent To Accomplish Objective</b>		
Total Budgeted for this fiscal year:		Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

## PERFORMANCE MEASURES

## Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

**Types of Performance Measures:**

**Outcome Measure** - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

**Efficiency Measure** - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

### How the Agency is Measuring its Performance

Objective Number and Description	Objective 1.1.1 - Maintain the most qualified and experienced workforce available.	
<b>Performance Measure:</b>	Maintain an acceptable percentage retention rate of investigative personnel.	
<b>Type of Measure:</b>	Outcome	
<b>Results</b>		
2013-14 Actual Results (as of 6/30/14):	N/A	
2014-15 Target Results:	N/A	
2014-15 Actual Results (as of 6/30/15):	N/A	
2015-16 Minimum Acceptable Results:	10% turnover rate	
2015-16 Target Results:	3% turnover rate	
<b>Details</b>		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Major Roger Owens	
Why was this performance measure chosen?	In order to provide the highest level of quality services, SLED must maintain an experienced and professionally trained investigative work force.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	N/A	
What are the names and titles of the individuals who chose the target value for 2015-16?	Major Roger Owens	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Retention level at 3% is a realistic and attainable goal.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	N/A	

### POTENTIAL NEGATIVE IMPACT

**Instructions:** Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	Not providing level of professional service SLED seeks to provide to our law enforcement partners and the general public.
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## Objective Details

Level Requires Outside Help	<i>Minimal</i>
Outside Help to Request	<i>N/A</i>
Level Requires Inform General Assembly	<i>N/A</i>
3 General Assembly Options	<i>Funding for personnel, training, and vehicles</i>

### REVIEWS/AUDITS

*Instructions:* Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
<i>Accreditation standards</i>	<i>Accreditation</i>	<i>CALEA</i>	<i>March 2013 to December 2015</i>

### PARTNERS

*Instructions:* Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
<i>N/A</i>		

## Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

*Instructions:* Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O\_\_" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

<b>Strategic Plan Context</b>		
# and description of Goal the Objective is helping accomplish:	Goal 1 - Conduct quality and professional investigations performed by competent and experienced agents ensuring compliance with International CALEA standards.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	23.3.15	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.1 SLED's strategic direction includes the use of technology and qualified personnel to give SLED customers the best possible criminal investigations, the targeting of investigative resources to solve and prevent crimes, and involvement of the criminal justice community as well as the public, in developing quality training for SLED agents.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
<b>Objective</b>		
Objective # and Description:	Objective 1.1.2 - Provide training applicable to individual personnel requirements.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23.3.15	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Provide quality services to local agencies.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
<b>Agency Programs Associated with Objective</b>		
Program Names:		Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
<b>Responsible Person</b>		
Name:	Roger Owens	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	3	
Position:	Major	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
<b>Amount Budgeted and Spent To Accomplish Objective</b>		
Total Budgeted for this fiscal year:	\$157,000	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

## PERFORMANCE MEASURES

## Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

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**Types of Performance Measures:**

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**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

### How the Agency is Measuring its Performance

Objective Number and Description	Objective 1.1.2 - Provide training applicable to individual personnel requirements.	
<b>Performance Measure:</b>	Maintain all required certifications at both state and federal levels.	
<b>Type of Measure:</b>	Outcome	
<b>Results</b>		
2013-14 Actual Results (as of 6/30/14):	SLED maintained all required certification at 100%	
2014-15 Target Results:	100%	
2014-15 Actual Results (as of 6/30/15):	100%	
2015-16 Minimum Acceptable Results:	100%	
2015-16 Target Results:	100%	
<b>Details</b>		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	State	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Major Roger Owens	
Why was this performance measure chosen?	To maintain a certified professional investigative staff.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	N/A	
What are the names and titles of the individuals who chose the target value for 2015-16?	Major Roger Owens	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	To maintain the highest quality work force, SLED agents must be proficient and certified in all state requirements.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	N/A	

### POTENTIAL NEGATIVE IMPACT

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Most Potential Negative Impact	Loss of personnel
Level Requires Outside Help	Yes, outside training is necessary for advanced training
Outside Help to Request	SCCJA
Level Requires Inform General Assembly	N/A
3 General Assembly Options	N/A

## Objective Details

### REVIEWS/AUDITS

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Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
<i>Accreditation standards</i>	<i>Accreditation</i>	<i>CALEA</i>	<i>March 2013 to December 2015</i>

### PARTNERS

*Instructions:* Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
<i>SCCJA</i>	<i>Approve and track all training</i>	<i>State/Local Government Entity</i>

## Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

*Instructions:* Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O\_\_" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

<b>Strategic Plan Context</b>		
# and description of Goal the Objective is helping accomplish:	Goal 2 - Provide the State of South Carolina with an internationally accredited, full-service Forensic Laboratory which provides forensic services in a timely manner with the highest quality standards.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	23.3.15	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 SLED Forensic Services' strategic direction leverages all available resources to give SLED customers the best quality evidence analysis through updated technology, and the use of appropriate forensic resources to solve and prevent crimes, and to serve the criminal justice community as well as the public	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
<b>Objective</b>		
Objective # and Description:	Objective 2.1.1 - Achieve and maintain accreditation under the ASCLD/LAB International Program signifying international recognition as a premier forensic laboratory.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23.3.15	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Provide public confidence that the SLED Laboratory meets and conducts operations according to nationally and internationally recognized standards.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
<b>Agency Programs Associated with Objective</b>		
Program Names:		Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
<b>Responsible Person</b>		
Name:	Todd Huqhey	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	8	
Position:	Laboratory Director (Major)	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
<b>Amount Budgeted and Spent To Accomplish Objective</b>		
Total Budgeted for this fiscal year:	\$38,161	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

## PERFORMANCE MEASURES

## Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

**Types of Performance Measures:**

**Outcome Measure** - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

**Efficiency Measure** - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

### How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.1 - Achieve and maintain accreditation under the ASCLD/LAB International Program signifying international recognition as a premier forensic laboratory.	
<b>Performance Measure:</b>	Maintain Accreditation	
<b>Type of Measure:</b>	Input/Explanatory/Activity	
<b>Results</b>		
2013-14 Actual Results (as of 6/30/14):	Quality Manual and all Department Operations Manuals were revised to include all ASCLD/LAB-International accreditation standards; internal self-assessment was completed to show compliance with all ASCLD/LAB-International accreditation standards; completed application requirements for ASCLD/LAB-International accreditation.	
2014-15 Target Results:	Successfully complete the accreditation process and receive ASCLD/LAB-International accreditation.	
2014-15 Actual Results (as of 6/30/15):	Achieved ASCLD/LAB-International accreditation	
2015-16 Minimum Acceptable Results:	Maintain ASCLD/LAB-International accreditation	
2015-16 Target Results:	Maintain ASCLD/LAB-International accreditation; continue to improve quality of testing and achieve high level of customer satisfaction.	
<b>Details</b>		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Chief Mark Keel and Major C. Todd Hughey	
Why was this performance measure chosen?	Achieving and maintaining international accreditation ensures the highest quality of forensic services is provided to the state of South Carolina.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	N/A	
What are the names and titles of the individuals who chose the target value for 2015-16?	Chief Mark Keel and Major C. Todd Hughey	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Achieving and maintaining international accreditation ensures the highest quality of forensic services is provided to the state of South Carolina.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes. Quality measures are in place in forensic services to maintain ASCLD/LAB-International accreditation and compliance with all accreditation standards. An annual audit is conducted to evaluate compliance. The Laboratory has successfully completed all annual audits.	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?		

## Objective Details

### POTENTIAL NEGATIVE IMPACT

**Instructions:** Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	<i>If accreditation is not maintained, the admissability of the results of forensic testing and integrity of services provided could be challenged. The loss of accreditation could negatively</i>
Level Requires Outside Help	N/A
Outside Help to Request	N/A
Level Requires Inform General Assembly	N/A
3 General Assembly Options	N/A

### REVIEWS/AUDITS

**Instructions:** Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
ASCLD/LAB-International Accreditation	Yearly requirement to maintain accreditation	External-ASCLD/LAB	7-14-14 to 9-19-14

### PARTNERS

**Instructions:** Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
N/A		

## Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

*Instructions:* Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O\_\_" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

<b>Strategic Plan Context</b>		
# and description of Goal the Objective is helping accomplish:	Goal 2 - Provide the State of South Carolina with an internationally accredited, full-service Forensic Laboratory which provides forensic services in a timely manner with the highest quality standards.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	23.3.15	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 SLED Forensic Services' strategic direction leverages all available resources to give SLED customers the best quality evidence analysis through updated technology, and the use of appropriate forensic resources to solve and prevent crimes, and to serve the criminal justice community as well as the public.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
<b>Objective</b>		
Objective # and Description:	Objective 2.1.2 - Show improvement in backlog and turn around time for analysis, focus on DNA Casework Department.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23.3.15	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Improvement in the service time provides forensic information in a timely manner to our criminal justice partners. This assists with court dockets, investigative leads and solving investigations in general.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
<b>Agency Programs Associated with Objective</b>		
Program Names:		Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
<b>Responsible Person</b>		
Name:	Todd Hughey	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	8	
Position:	Laboratory Director (Major)	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
<b>Amount Budgeted and Spent To Accomplish Objective</b>		
Total Budgeted for this fiscal year:	\$500,000	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

## PERFORMANCE MEASURES

## Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

**Types of Performance Measures:**

**Outcome Measure** - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

**Efficiency Measure** - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

### How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.2 - Show improvement in backlog and turn around time for analysis, focus on DNA Casework Department.	
Performance Measure:	Reduction of Backlog Cases	
Type of Measure:	Efficiency	
<b>Results</b>		
2013-14 Actual Results (as of 6/30/14):		6573
2014-15 Target Results:		N/A
2014-15 Actual Results (as of 6/30/15):		7530
2015-16 Minimum Acceptable Results:		5% reduction
2015-16 Target Results:		10% reduction
<b>Details</b>		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	No	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Major C. Todd Hughey, Laboratory Director; Captain Emily Reinhart	
Why was this performance measure chosen?	The importance of timeliness of forensic results is understood. Customer expectations.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Metrics are constantly being monitored to include case intake, staff productivity as an example. Staff were hired and resources allocated to try to address the problems. Some of these measures due to hiring and training process will not have immediate impact.	
What are the names and titles of the individuals who chose the target value for 2015-16?	Major C. Todd Hughey, Laboratory Director; Captain Emily Reinhart	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The division wants to set realistic expectations and it is understand that some of the variables that impact this metric are out of the control of the division. It is important to strive for improvement in this area.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	No	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	Policy revisions are being made to assist with direct resources towards the cases with the most impact.	

### POTENTIAL NEGATIVE IMPACT

## Objective Details

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Most Potential Negative Impact	<i>Potential offender at large</i>
Level Requires Outside Help	<i>Level reached - outsourcing of cases for backlog reduction is in process</i>
Outside Help to Request	<i>in-state accredited forensic laboratories or accredited outsourcing private laboratories</i>
Level Requires Inform General Assembly	
3 General Assembly Options	<i>Increase in critical infrastructure and resources</i>

### REVIEWS/AUDITS

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Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

### PARTNERS

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Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
DOJ	<i>Receive grant funding for backlog reduction</i>	<i>Business, Association or Individual</i>

## Objective Details

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Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

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<b>Strategic Plan Context</b>		
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Legal responsibilities satisfied by Goal:	23.3.15	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 SLED Forensic Services' strategic direction leverages all available resources to give SLED customers the best quality evidence analysis through updated technology, and the use of appropriate forensic resources to solve and prevent crimes, and to serve the criminal justice community as well as the public.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
<b>Objective</b>		
Objective # and Description:	Objective 2.1.3 - Show improvement in backlog and turn around time for analysis, focus on Drug Analysis Department.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23.3.15	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Improvement in the service time provides forensic information in a timely manner to our criminal justice partners. This assists with court dockets, investigative leads and solving investigations in general.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
<b>Agency Programs Associated with Objective</b>		
Program Names:		Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
<b>Responsible Person</b>		
Name:	Todd Hughey	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	8	
Position:	Laboratory Director (Major)	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
<b>Amount Budgeted and Spent To Accomplish Objective</b>		
Total Budgeted for this fiscal year:		Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

## PERFORMANCE MEASURES

## Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

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- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

**Types of Performance Measures:**

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**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

### How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.3 - Show improvement in backlog and turn around time for analysis, focus on Drug Analysis Department.	
Performance Measure:	Reduction of Backlog Cases	
Type of Measure:	Efficiency	
<b>Results</b>		
2013-14 Actual Results (as of 6/30/14):		639
2014-15 Target Results:		N/A
2014-15 Actual Results (as of 6/30/15):		1348
2015-16 Minimum Acceptable Results:		5% reduction
2015-16 Target Results:		10% reduction
<b>Details</b>		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	No	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Major C. Todd Hughey, Laboratory Director; Captain Wendy Bell.	
Why was this performance measure chosen?	The importance of timeliness of forensic results is understood. Customer expectations.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Metrics are constantly being monitored to include case intake, staff productivity as an example. Staff were hired and resources allocated to try to address the problems. Some of these measures due to hiring and training process will not have immediate impact.	
What are the names and titles of the individuals who chose the target value for 2015-16?	Major C. Todd Hughey, Laboratory Director; Captain Wendy Bell.	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The division wants to set realistic expectations and it is understood that some of the variables that impact this metric are out of the control of the division. It is important to strive for improvement in this area.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Questionable.	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	Additional FTE is being hired but will require training prior to impact, revised sampling plan is being implemented to assist with efficiency. NOTE: Department recently absorbed a high case volume from an agency that dissolved their drug testing program.	

POTENTIAL NEGATIVE IMPACT

## Objective Details

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Most Potential Negative Impact	<i>Judicial process or investigations are slowed.</i>
Level Requires Outside Help	<i>5000 cases</i>
Outside Help to Request	<i>In-state accredited forensic laboratories or accredited outsourcing private laboratories</i>
Level Requires Inform General Assembly	
3 General Assembly Options	<i>Increase in critical infrastructure and resources</i>

### REVIEWS/AUDITS

**Instructions:** Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

### PARTNERS

**Instructions:** Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
DOJ	<i>Receive grant funding for backlog reduction</i>	<i>Business, Association or Individual</i>

## Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

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<b>Strategic Plan Context</b>		
# and description of Goal the Objective is helping accomplish:	Goal 2 - Provide the State of South Carolina with an internationally accredited, full-service Forensic Laboratory which provides forensic services in a timely manner with the highest quality standards.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	23.3.15	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 2.1 SLED Forensic Services' strategic direction leverages all available resources to give SLED customers the best quality evidence analysis through updated technology, and the use of appropriate forensic resources to solve and prevent crimes, and to serve the criminal justice community as well as the public.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
<b>Objective</b>		
Objective # and Description:	Objective 2.1.4 - Show improvement in backlog and turn around time for analysis, focus on Toxicology Department.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23.3.15	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Improvement in the service time provides forensic information in a timely manner to our criminal justice partners. This assists with court dockets, investigative leads and solving investigations in general.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
<b>Agency Programs Associated with Objective</b>		
Program Names:		Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
<b>Responsible Person</b>		
Name:	Todd Hughey	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	8	
Position:	Laboratory Director (Major)	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
<b>Amount Budgeted and Spent To Accomplish Objective</b>		
Total Budgeted for this fiscal year:		Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

## PERFORMANCE MEASURES

# Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

**Types of Performance Measures:**

**Outcome Measure** - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

**Efficiency Measure** - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

## How the Agency is Measuring its Performance

Objective Number and Description	Objective 2.1.4 - Show improvement in backlog and turn around time for analysis, focus on Toxicology Department.
Performance Measure:	Reduction of Backlog Cases
Type of Measure:	Efficiency
<b>Results</b>	
2013-14 Actual Results (as of 6/30/14):	1,055
2014-15 Target Results:	10% reduction
2014-15 Actual Results (as of 6/30/15):	703
2015-16 Minimum Acceptable Results:	5% reduction
2015-16 Target Results:	10% reduction
<b>Details</b>	
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	No
What are the names and titles of the individuals who chose this as a performance measure?	Major C. Todd Hughey, Laboratory Director; Captain Wendy Bell.
Why was this performance measure chosen?	The importance of timeliness of forensic results is understood. Customer expectations.
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Metrics are constantly being monitored to include case intake, staff productivity as an example. Staff were hired and resources allocated to try to address the problems. Some of these measures due to hiring and training process will not have immediate impact.
What are the names and titles of the individuals who chose the target value for 2015-16?	Major C. Todd Hughey, Laboratory Director; Captain Wendy Bell.
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The division wants to set realistic expectations and it is understand that some of the variables that impact this metric are out of the control of the division. It is important to strive for improvement in this area.
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes.
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	

POTENTIAL NEGATIVE IMPACT

## Objective Details

**Instructions:** Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	<i>Judicial process or investigations are slowed.</i>
Level Requires Outside Help	<i>5000 cases</i>
Outside Help to Request	<i>Accredited private laboratories for outsourcing.</i>
Level Requires Inform General Assembly	
3 General Assembly Options	<i>Increase in critical infrastructure and resources.</i>

### REVIEWS/AUDITS

**Instructions:** Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

### PARTNERS

**Instructions:** Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
DOJ	<i>Receive grant funding for backlog reduction</i>	<i>Business, Association or Individual</i>

## Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

*Instructions:* Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O\_\_" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 3 - Provide law enforcement agencies with timely access to criminal justice data through the use of updated technology enhancements.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	23-3-110	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 3.1 SLED Criminal Justice Information Services/Fusion's strategic direction leverages all available resources to give SLED customers the best quality information through updated technology, and the use of appropriate resources to solve and prevent crimes, and to serve the criminal justice community as well as the public	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 3.1.1 - By the beginning of 2017, the South Carolina Incident Based Reporting System (SCIBRS) unit will modernize the state's crime data management system by moving all data processing and storage functions to an updated technology based system	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23-3-120	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Will allow public safety agencies rapid access to data systems regarding criminal justice information.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	Crime Reporting	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	Jennie Temple	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	3	
Position:	Major	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	\$200,000	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

## PERFORMANCE MEASURES

## Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

**Types of Performance Measures:**

**Outcome Measure** - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

**Efficiency Measure** - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

### How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.1.1 - By the beginning of 2017, the South Carolina Incident Based Reporting System (SCIBRS) unit will modernize the state's crime data management system by moving all data processing and storage functions to an updated technology based system.	
<b>Performance Measure:</b>	Agencies can review/correct error report in a timely fashion.	
<b>Type of Measure:</b>	Efficiency	
<b>Results</b>		
2013-14 Actual Results (as of 6/30/14):	N/A	
2014-15 Target Results:	N/A	
2014-15 Actual Results (as of 6/30/15):	N/A	
2015-16 Minimum Acceptable Results:	90% of agencies are submitting electronically to the new system	
2015-16 Target Results:	95% of agencies are submitting electronically to the new system	
<b>Details</b>		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Federal	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Jennie Temple, Major	
Why was this performance measure chosen?	Best explains objective	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	N/A	
What are the names and titles of the individuals who chose the target value for 2015-16?	N/A	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Target level is an estimate of how many agencies will be able to access/use the new system in 2015/2016. This is how many agencies are expected to connect based technology enhancements/changes.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?		

### POTENTIAL NEGATIVE IMPACT

**Instructions:** Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	Inaccurate crime statistics	
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## Objective Details

Level Requires Outside Help	<i>High</i>
Outside Help to Request	<i>FBI &amp; private sector</i>
Level Requires Inform General Assembly	<i>Low</i>
3 General Assembly Options	<i>Additional funding; education to community; communication with elected leaders</i>

### REVIEWS/AUDITS

*Instructions:* Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
<i>Accuracy of crime statistics</i>	<i>Accreditation</i>	<i>CALEA</i>	<i>March 2013 to December 2015</i>

### PARTNERS

*Instructions:* Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
<i>FBI</i>	<i>Testing</i>	<i>Business, Association or Individual</i>
<i>Private Sector</i>	<i>Implementation</i>	<i>Business, Association or Individual</i>

## Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

*Instructions:* Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O\_\_" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

<b>Strategic Plan Context</b>		
# and description of Goal the Objective is helping accomplish:	Goal 3 - Provide law enforcement agencies with timely access to criminal justice data through the use of updated technology enhancements.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	23-3-110	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 3.1 SLED Criminal Justice Information Services/Fusion's strategic direction leverages all available resources to give SLED customers the best quality information through updated technology, and the use of appropriate resources to solve and prevent crimes, and to serve the criminal justice community as well as the public	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
<b>Objective</b>		
Objective # and Description:	Objective 3.1.2 - The automated fingerprint indentification system (AFIS) will be updated to allow the criminal justice community broader access to FBI systems.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	23-3-120	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	Will allow public safety agencies rapid access to data systems regarding criminal justice information.	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
<b>Agency Programs Associated with Objective</b>		
Program Names:	AFIS	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
<b>Responsible Person</b>		
Name:	Jennie Temple	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	3	
Position:	Major	
Office Address:	P. O. Box 21398, Columbia, SC	
Department or Division:	Investigative Services	
Department or Division Summary:		
<b>Amount Budgeted and Spent To Accomplish Objective</b>		
Total Budgeted for this fiscal year:	\$5,000,000	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	
<b>PERFORMANCE MEASURES</b>		

## Objective Details

**Instructions:** Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

- 1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.
- 2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
- 3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- 4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

**Types of Performance Measures:**

**Outcome Measure** - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

**Efficiency Measure** - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

**Output Measure** - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

**Input/Explanatory/Activity Measure** - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

### How the Agency is Measuring its Performance

Objective Number and Description	Objective 3.1.2 - The automated fingerprint identification system (AFIS) will be updated to allow the criminal justice community broader access to FBI systems.	
<b>Performance Measure:</b>	Direct access to FBI systems.	
<b>Type of Measure:</b>	Outcome	
<b>Results</b>		
2013-14 Actual Results (as of 6/30/14):	N/A	
2014-15 Target Results:	N/A	
2014-15 Actual Results (as of 6/30/15):	N/A	
2015-16 Minimum Acceptable Results:	N/A	
2015-16 Target Results:	N/A	
<b>Details</b>		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Federal	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Jennie Temple, Major	
Why was this performance measure chosen?	Only way to exhibit success of system	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	N/A	
What are the names and titles of the individuals who chose the target value for 2015-16?	Jennie Temple, Major	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	N/A	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?		

### POTENTIAL NEGATIVE IMPACT

**Instructions:** Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	Agencies will not have direct access to new FBI systems.
Level Requires Outside Help	Medium
Outside Help to Request	Private sector, law enforcement

## Objective Details

Level Requires Inform General Assembly	<i>None</i>
3 General Assembly Options	<i>N/A</i>

### REVIEWS/AUDITS

**Instructions:** Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
<i>AFIS</i>	<i>FBI Policy</i>	<i>FBI</i>	<i>March 2010 to March 2013</i>

### PARTNERS

**Instructions:** Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity, College, University, or Other Business, Association, or Individual?
<i>Private Sector</i>	<i>Implementation</i>	<i>Business, Association or Individual</i>

# Reporting Requirements

Agency Responding	S.C. Law Enforcement Division
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

**Instructions :**

List all reports, if any, the agency is required to submit to a state, federal or outside entity on a regular basis. Insert the name of each report in a separate column and answer the questions below it. Add as many columns as needed.

PLEASE NOTE: All information the agency provides in the rows below the row labeled, "Date the Report was last submitted," should apply to when the agency most recently submitted the report (i.e. date report was last submitted).

Agency Responding	SLED	SLED	SLED	SLED	SLED	SLED	SLED
Report #	1	2	3	4	5	6	7
Report Name:	Restructuring Report	Accountability Report	Restructuring Report and Cost Savings Plan	Debt Collections Report	Bank Account & Transparency Accountability	Travel Report	Equal Employment Opportunity Report
<b>Why Report is Required</b>							
Legislative entity requesting the agency complete the report:	House Legislative Oversight Committee	Executive Budget Office	Senate Oversight Committee	Senate Finance, House Ways & Means, and the Inspector General	Budget and Control Board	Senate Finance, House Ways & Means, and the Statehouse Press Room	Human Affairs Commission for Submission to General Assembly
Law which requires the report:	1-30-10(G)(1)	1-1-820, FY15; Proviso	1-30-10(G)(1)	FY15 Proviso 117.37	FY15 Proviso 117.88	FY15 Proviso 117.28	FY15 Proviso 117.14
Agency's understanding of the intent of the report:	Increased Efficiency	Strategic Planning	Increased Efficiency	Debt Analysis	Fiscal Transparency	Travel Transparency	Comply with Affirmative Action Plan
Year agency was first required to complete the report:	2015	Unknown	2015	Unknow	Unknown	Unknown	Unknown
Reporting frequency (i.e. annually, quarterly, monthly):	Annually	Annually	Annually	Annually	Annually	Annually	Annually
<b>Information on Most Recently Submitted Report</b>							
Date Report was last submitted:	Apr-15	Sep-15	Jan-15	Feb-15	Nov-15	Sep-15	Oct-15
<b>Timing of the Report</b>							
Month Report Template is Received by Agency:	February	July	November	February	September	September	September
Month Agency is Required to Submit the Report:	March	September, 2015	January	March	October	September	October
<b>Where Report is Available &amp; Positive Results</b>							
To whom the agency provides the completed report:	SC House	SC DOA	SC Senate	SC DOA	SC DOA	SC CG	SC HAC
Website on which the report is available:	<a href="http://www.scstatehouse.gov">www.scstatehouse.gov</a>	<a href="http://www.scstatehouse.gov">www.scstatehouse.gov</a> ; <a href="http://www.sled.sc.gov">www.sled.sc.gov</a>	<a href="http://www.scstatehouse.gov">www.scstatehouse.gov</a>	<a href="http://www.cg.sc.gov">www.cg.sc.gov</a>	<a href="http://www.cg.sc.gov">www.cg.sc.gov</a>	<a href="http://www.cg.sc.gov">www.cg.sc.gov</a>	<a href="http://www.schac.sc.gov">www.schac.sc.gov</a>
If it is not online, how can someone obtain a copy of it:							
Positive results agency has seen from completing the report:							The annual EEO report to the SC Human Affairs Commission is a useful reporting tool that assists SLED with recruitment efforts. Through this annual analysis, the agency can determine if the actual workforce is representative of the qualified labor market through affirmative action goals. SLED is able to identify areas of underutilization to improve upon recruitment efforts. Since 2012, SLED has shown a steady increase towards the level of goal attainment through the use of this report.

Information in all these rows should be for when the agency completed the report most recently

# Restructuring Recommendations and Feedback

Agency Responding	S.C. Law Enforcement Division (SLED)
Date of Submission	12-Jan-16
Fiscal Year for which information below pertains	2015-16

## RESTRUCTURING RECOMMENDATIONS

*Instructions:* Please answer the questions below and add as many rows as needed.

Does the agency have any recommendations, minor or major, for restructuring? No

If the agency has recommendations for restructuring, list each one on a separate row in the chart below. Add as many rows as needed.

Does the agency recommendation require legislative action?	Recommendation for restructuring

## FEEDBACK (Optional)

*Instructions:* Please answer the questions below to provide feedback on this Annual Restructuring Report ("Report").

Please list 1-3 benefits the agency sees in the public having access to the information requested in the Report, in the format it was requested.	Please list 1-3 benefits to agency management and employees in having all of this information available in one document.	Now that the agency has completed the Report, please list 1-3 things the agency could do differently next year (or it could advise other agencies to do) to complete the Report in less time and at a lower cost to the agency.
1	1	1
2	2	2
3	3	3

Does the agency believe this year's Restructuring Report was less burdensome than last year's?	Please list 1-3 changes to the Report questions, format, etc. the agency recommends to ensure the Report provides the best information to the public and General Assembly, in the least burdensome way to the agency.	Please add any other feedback the agency would like to provide (add as many additional rows as necessary)
	1	
Why or why not?	2	
	3	

Agencies are not required to do anything in this worksheet. This worksheet is part of the document so the proper drop down menus can be available in the other tabs.

**Is Performance Measure Required?**

State  
Federal  
Only Agency Selected

**Type of Performance Measure**

Outcome  
Efficiency  
Output  
Input/Explanatory/Activity

**Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?**

State/Local Government Entity  
College/University  
Business, Association or Individual

**Does the Agency have any restructuring recommendations**

Yes  
No

**Does the agency believe this year's Restructuring Report was less burdensome than last year's?**

Yes  
No